

**FOOTHILL - DE ANZA COMMUNITY COLLEGE DISTRICT**

**PROFESSIONAL GROWTH AWARD  
Validation of Attendance**

This is verification that (Name) \_\_\_\_\_

attended a Seminar/Workshop on (topic) \_\_\_\_\_

Date \_\_\_\_\_

Place \_\_\_\_\_

The seminar/workshop was presented by (organization) \_\_\_\_\_

from \_\_\_\_\_ a.m./p.m. to \_\_\_\_\_ a.m./p.m.

Schedule (if multiple days):

Total hours: \_\_\_\_\_

\_\_\_\_\_  
Signature of Certifying Official

\_\_\_\_\_  
Title

**NOTE FOR CONFERENCES:** In addition to this signed validation of attendance, please also submit the conference agenda/schedule.