

# Memorandum

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**To:** Scott Olsen and Kathy Nguyen

**From:** Nancy Reynolds

**Date:** 11/2/2022

**Re:** November Financials

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## Notes/Comments:

- **Current Period** - Notes/observations:
  - Net Positive Cash Flow of **~\$10.9K** for November. Dues deposited in November were **~\$22.7 K**.
  - Checking account balance is **~\$131.8 K**.
  - As of the end of November 2022, ACE has **~\$598.7K** in savings and investments.
- I reclassified a charge from July to Software from Misc. Expense. Thank you, Scott, for the credit card statements.
- Please record checks in the cash log in the months they are written and not when they clear the bank.
- Please call or email me if you have any questions: [reynoldsactg@sbcglobal.net](mailto:reynoldsactg@sbcglobal.net) or (650) 815-8602

Thank you and have a wonderful holiday!