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Consistent with the ACE Constitution, regarding the Union's responsibility regarding maintenance of membership, it develops the following policy:

- 1. It is the policy of the ACE Executive Board to limit its representation to members only. Nonmembers will be given an option to either join the Union or pay for any representation.
- 2. Furthermore, it is the policy of ACE to provide for maintenances of membership during the term of the collective bargaining agreement. However, there may be unexpected circumstances that place a financial burden on the member.
- 3. Whenever there is an unexpected financial burden the member may petition the ACE Board to either reduce or waive their dues for a specified period of time. The ACE Executive Board, on a case-by-case basis, will consider such a request for a reduction and/or waiver of dues during a period of financial hardship.
- 4. Financial hardship will be evaluated individually and must include a sudden drop in family income or a significant unexpected financial burden.
- 5. The ACE Executive Board solely determines the amount of time for a dues reduction or dues waiver and there is no appeal from its decision.
- 6. If a member has been granted either a waiver or a deduction and requests representation they must agree to immediately return to a full-dues paying member.
- 7. As long as the member is either in dues deduction or dues waiver, their membership rights are suspended until they are a full-dues paying member.