

**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT**

**DISCIPLINARY ACTION APPEAL FORM**

I, \_\_\_\_\_, hereby appeal the disciplinary action taken against me pursuant to Article 16 of the collective bargaining *Agreement* between the Foothill-De Anza Community College District and ACE.

I request a hearing on the grounds that:

- \_\_\_\_\_ I did not commit the acts or omissions alleged as the events upon which the cause for discipline is based.
- \_\_\_\_\_ The acts or omission(s) alleged do not amount to cause for dismissal, demotion, or suspension.
- \_\_\_\_\_ The penalty imposed is excessive or unreasonable.
- \_\_\_\_\_ The required procedure was not followed.

Dated: \_\_\_\_\_

\_\_\_\_\_  
(signature)

**Note:** If you wish to appeal the disciplinary action taken against you, you or your representative must date and sign this form. You must also return this form to the Director of Human Resources within seven (7) working days of the effective date of the sanction imposed against you. If the Director of Human Resources has not received this form by that time, you will be deemed to have waived your right to an appeal and the disciplinary action shall be final.