



ACE BOARD MEETING MINUTES

Meeting Date: 04/29/2015

Meeting Location: DE ANZA DA ADMIN 109

NAME	TITLE	ORGANIZATION	IN ATTENDANCE?
SIGALA-AGUILAR, GRISELDA	BOARD MEMBER, DA	ACE	YES
BALDWIN, WILLIAM	CHIEF STEWARD, CS	ACE	YES
BARTCH, JOHN	BOARD MEMBER, CS	ACE	YES
BOOTH, BRADLEY	ATTORNEY	LAW OFFICE OF B.BOOOTH	YES
CERVANTES, ANTHONY	INTERIM VP, FH	ACE	YES
DUBEAU, CHRISTOPHER	VICE PRESIDENT, CS	ACE	YES
HAND, ART	CHIEF STEWARD, FH	ACE	YES
JOSEPH, PAULA	CHIEF STEWARD, DA	ACE	NO
KIRKPATRICK, KERI	BOARD MEMBER, DA	ACE	NO
LEVINE, ARTHUR	BOARD MEMBER, FH	ACE	YES
MONARY, BLANCHE	PRESIDENT	ACE	YES
PEREZ, ANNETTE	TREASURER	ACE	YES
TROSPER, MATT	VICE PRESIDENT, DA	ACE	YES
WHITE, CHRIS	NEGOTIATIONS CHAIR	ACE	YES

Meeting Start: 11:30am

E. Topic: Stipends (Continuation of Discussion from Board Meeting held 04/15/2015)

This topic was carried over from the previous board meeting as there was no quorum present. During the board discussion of stipends on April 15th, guest ACE member Dave Garrido proposed the idea of asking the members what would increase their participation via survey. The board was able to discuss the proposal of stipends to the membership. President Monary presented an article inside the FA newsletter where stipends are offered to faculty members as an incentive to serve on their executive board and provide information to the membership via committee meeting reports. While the stipends offered by FA are mostly offered per council meeting, the ACE board members agreed to propose the notion of stipends for ACE Board Members to the membership for consideration. President Monary proposed the idea of taking the paragraph out of the FA news and presenting it as a survey to the membership. The survey question would be as follows:



“ACE is considering stipends for our board members. FA Council Members are paid \$100 for each Executive Council meeting (typically two per month) and \$25 for each liaison/committee meeting report. ACE is contemplating a similar policy. Would you agree or not?”

Motion to Propose One Question Survey to the membership regarding contemplation of Stipends for ACE Board Members

Vote:

- Chris White motioned to approve proposal of stipends for ACE Board Members to the membership.
- Anthony Cervantes seconded the motion.
- John Barch opposed the motion.
- The Board approved.

Enclosures:

District Sends Mixed Messages on Enrollment Management Plan

by Kathy Perino, EA Chief Negotiator

Spring Quarter enrollment numbers are in, and it appears enrollment is down again, for this the 2014-15 academic year. The District's second quarter budget report predicts resident enrollment will be down a total of 500 FTES amounts to a \$2.3 million hit to future apportionment funding from the state. Any hope of an amazing Spring Quarter bump is now gone, as spring enrollment at Footfall appears to be flat, when compared to one year ago while De Anza is down about 2 percent.



Perino

Though the report also shows non-resident enrollment slightly below the budgeted enrollment, revenue from non-resident students is \$1.9 million above the budgeted amount due to a non-resident fee increase.

As a district, we have been on this enrollment slide for years, so it is hard to believe that we have not reached a plateau. Perhaps the reason for this decrease is a lack of cohesive enrollment management plan at the District and at the colleges.

As part of the 2014-15 adopted budget, the District created a \$2 million stimulus fund. At the District budget meeting, we were told that \$1 million of this would be spent on marketing campaigns, and \$1 million dollars would be given to the campuses to allow for "lower" enrolled classes to run in order to capture as much enrollment as possible. But at the same time, EA Executive Council representatives were reporting that class cancellations were continuing in the same manner as they always had, that is lower enrolled classes were not being "saved" in their representative divisions.

The experiences reported by faculty match the message given by campus administrators—a message not reflective of the earlier budget meetings. According to the Instruction offices on each campus, because their research needs, the administration is not planning to use any of the enrollment stimulus money to run the small underenrolled classes.

Why then do we still have these funds in the District budget? Is it primarily to set the money aside so it will help balance the budget at the end of the year? EA offers another strategy: instead of running smaller classes, we offer more classes that are in high demand. Sounds like a great idea, but again, reports from faculty on the Executive Council indicate

that some deans will not open extra sections of online classes with wait lists equivalent to a full class, even when there is a faculty member ready and able to teach the class. Apparently, the deans stand up their PTEP (full time equivalent faculty) allotment and were not given more. EA wonders whether the deans are even aware of the \$1 million enrollment stimulus fund exists, and, if so, whether they have or are soon going to strategize about the most effective way to use it.

Enrollment management is the purview of the administration. Nevertheless, this year, we have seen the senior campus administrators send contradictory messages from those sent by the District level administration. And, at the division level, the deans seem to have little freedom to make independent and creative decisions to boost enrollment. From the perspective of the EA staff and Executive Council, this District seems to have a micro-management system of enrollment but with no macro-level plan.

EA Executive Council Openings

EA is seeking nine faculty members—four from De Anza, three from Footfall, and two part-time faculty—to serve two year terms starting Fall 2015. Members have the following duties and responsibilities:

- Annual Executive Council meetings, the first and third Wednesdays of each month, from 3:00-5:30 p.m., and the annual EA retreat, typically two days in January.
- Serve as liaison to at least one division or program and inform these faculty of EA events, matters.
- Inform the negotiating team of faculty concerns and questions.
- Become familiar with the Agreement to best represent faculty.

Council members are paid \$100 for each Executive Council meeting (typically two per month) and \$25 for each liaison committee meeting report.

A Petition for EA Executive Council Candidacy will be emailed to all faculty May 1. By noon May 15, interested faculty should return the signed petition to the EA office and email: EWells@suanae@fhd.edu a short (150-250 words) campaign statement. These statements, subject to editing for space, and photos will be published in the May EA News. Elections will be held June 9 and 10. For more information, call Susanne Ellwell in the EA office (650 949 7544).

FA

Meeting End: 12:29pm