



## ***ACE BOARD MEETING MINUTES***

**Meeting Date:** 11/15/12

**Meeting Location:** FH Carriage House

**Recorded by:** Monica Sain, ACE Recorder

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## 1 ATTENDANCE

Name	Title	Organization	Present
Blanche Monary	President	ACE	Yes
Phuong Tran	Vice-President, FH	ACE	Yes
Matt Troser	Vice-President, DA	ACE	Yes
Shelley Schreiber	Negotiations Chair	ACE	Yes
Art Hand	Chief Steward, FH	ACE	Yes
Olivia Patlan	Chief Steward, DA	ACE	Yes
William Baldwin	Chief Steward, CS	ACE	Yes
Patience McHenry	Board Member, CS	ACE	Yes
Denise Perez	Board Member, FH	ACE	Yes
Lois Jenkins	Board Member, DA	ACE	Yes
Monica Sain	Recorder	ACE	Yes
Annette Perez	Treasurer	ACE	Yes
Bradley Booth	Attorney	Law Office of Bradley Booth	Yes
David Garrido	Guest	De Anza College (ACE member)	Yes

## 2 MEETING LOCATION: De Anza, Seminar Training Room

## 3 MEETING START

Meeting Start: 13:00

Meeting Scribe: Monica Sain

## 4 AGENDA

- **Closed Session** – nothing to report out
- **Vote:** Approval of minutes from 10/25/12 ACE Board Mtg.
  - **Motion:** B. Baldwin
  - **2nd:** L. Jenkins
    - The Board approved unanimously
- **Financial Report**
  - ACE's taxes have been filed in time for the deadline.
  - **Vote:** One-time ACE dues forgiveness for Dec. 2012.
    - **Motion:** P. Tran
    - **2nd:** B. Baldwin
      - 1 member opposed
      - The remainder of the Board approved.
  - ACE will forgive dues for the Dec. 2012 paycheck as a Christmas gift to the ACE membership. It would be optimal to forgive dues in December, rather than in 2013, since this would allow ACE to forgive dues before possible layoffs.

- B. Monary will send out an email notifying the ACE membership of this Christmas gift.
  - This is a one-time gift, due to the uncertainty of ACE's finances, given the reduced dues income due to layoffs and retirements.
  - Suzanne will send ACE a formal letter to re-open negotiations regarding BROOC items.
  - The California budget is looking less grim than previously expected: We are short \$1.9 billion, and not \$16 billion.
- **New Business**
  - **Vote:** Should ACE agree to donate funds to any of the Classified Senates for Employee of the Month celebrations?
    - **Motion: M. Trospen**
      - **2nd: L. Jenkins**
        - **6 in favor**
        - **5 opposed**
  - The Board decided that there should be more discussion. ACE will invite EOM committee chairs to one of the ACE Board Meetings to discuss expenses, costs, and related.
- **Student workers:** There are ~500 student workers in the District, and 250 of them are non-work-study. The District is uncertain how to move forward on this issue.
  - ACE must do the following:
    - Find out the students' job titles and who has work-study.
    - Obtain a list of names of the students.
    - Find out if the students are receiving financial aid.
  - ACE will make a formal demand to the District about fixing this issue.
- **Budget Update and PaRC Report –**
  - **Foothill: Classified Contract Reduction**

Judy Miner suggested that Foothill employees reduce their contracts as a way to save the District funds. B. Monary suggested that this may be a way to remain in compliance with the 50% Law. But, if administrators were to encourage employees to voluntarily reduce their contracts, this would be bargaining off of the table, which is not a reasonable way to go about handling the District's budget troubles.
  - Discussion of whether Foothill President Judy Miner can unilaterally cut workers:
    - Judy Miner can cut contracts without asking ACE, as that would be a layoff.
    - If she were to ask ACE to accept the cuts, ACE would respond that the discussion must happen with HR.
- **Negotiations Report –** nothing to report
- **College Council Report**
  - Enrollment is down by 1% at De Anza, 7-8% at Foothill, and 5% District-wide.

- Brian Murphy reported that the District will do as much as possible to increase enrollment, as well as using one-time funds.
- Stacy Cook: The District will re-prioritize De Anza's classified layoff list; if enrollment improves and if classified makes concessions, there will be fewer layoffs.
- B. Monary: We can solve our fiscal crisis with a combination of one-time funds, negotiated items, and the placement process. This can be done with no need for layoffs.

## **Meeting Notes**

- **New Business**

- The Employee of the Month (EOM) Committee is the Classified Senate subcommittee that plans parties for De Anza classified staff once per quarter in order to honor employees of the month. It's one of the few morale-boosters on campus, aside from the EOM celebrations. CSEA will pay \$1 for each one of its members (about \$90 total) if ACE also contributes \$1 for each one of its members. This money could be used to fund De Anza events. Some members of the ACE Board expressed concern that the money would only fund events at De Anza, and not for Foothill or Central Services staff.
- A. Hand suggested that ACE match CSEA's \$90 contribution instead of paying \$1 per ACE member.

- **Budget Update**

B. Monary explained that Judy Miner's suggestion to cut contracts is a likely attempt to help the District be in compliance with the 50% Law.

- 50% Law: it is a challenge to get exact numbers showing how close we are to complying with the 50% Law.
- Enrollment has gone down 5-6% District (7% at FH and 1% at DA) we are about 4% out of compliance with the 50% Law.
- Faculty is going to be hired, which may tip the 50% balance in Classified's favor. But, 22 faculty positions will remain unfilled due to budget issues.

**Meeting End: 14:42**