

Minutes

DATE: June 23, 2011
TIME: 1:00 p.m. – 2:30 p.m.
LOCATION: Carriage House, Foothill



CALL TO ORDER AND ROLL CALL

President Blanche Monary declared that **a quorum was present** and called the meeting to order at 1 PM.

Board Members Present

Bill Baldwin, Al Guzman, Art Hand, Patience McHenry, Blanche Monary, Olivia Patlan, Annette Perez, Ray Sarria, Shelley Schreiber, Renato Tuazon.

Regrets

None

Guest(s) Present

Bradley Booth, Karen Oeh, Monica Sain

CLOSED SESSION

Nothing to report out.

PUBLIC SESSIONS

APPROVAL OF MINUTES

Unable to approve minutes during this session. The March 23, April 6, April 28, and May 26 minutes will be approved this week. The May 26 minutes (done by Bradley in Monica's absence) are being compiled.

TREASURER'S REPORT AND APPROVAL OF EXPENDITURES

The fair-share fee audit: due 60 days from the end of the calendar year.

- Fair-share fee payers pay 90% of the member dues rate.
- Each year, we send out a notice, asking if they have any objections.
- If what they pay exceeds this rate, we put the difference into an escrow account for these fee payers the following year.

We are almost prepared for the audit: we have the materials gathered

Dual approval on checks:

Blanche suggested we come up with an alternate method of paying checks, which can be convenient, but still in line with our Constitution. While Blanche was out, we paid bills electronically, which isn't in line with the Constitution, but it was necessary since the bank wouldn't accept Shelley's signature in place of Blanche's, nor would they accept only Annette's signature.

Suggestions generated in the meeting:

- Annette could continue to mail checks, send Blanche the statements, and Blanche could initial them and keep them in a binder.
- We can have the Board approve ongoing expenses, which can include these bills. There would be no need for signatures.

Blanche and Annette will meet and make a final decision.

Annette will do a tentative budget for the Board to approve via email. It will be mailed on Friday,

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June 24, 2011. The Board will vote on the budget by June 30.

Blanche and Monica will plan the all-day summer (August or September) retreat. The Board will do the annual budget and make decisions for the year. Therefore, the July and August Board meetings will be canceled.

PUBLIC COMMENT

There were no public comments made in today's session.

COMMITTEE REPORTS

OLD BUSINESS

Shared governance:

Blanche informed the Board we are currently asserting our voting rights on shared governance at De Anza. Blanche and Brian have discussed this issue, but it has yet to be resolved. Since Mary left, only Olivia remains in the position to serve on shared governance committees at De Anza. When we appoint a new Foothill VP, De Anza VP, and De Anza Board member, then we can address this shared governance issue at De Anza.

We need someone to be a representative on the different committees; right now, Olivia is being given voting rights.

Christina Espinosa-Pieb (IPBTs) has expressed concern about ACE's right to vote on IPBT.

The College Planning Committee has been formed (separate from college council).

Alternative Workweeks

4/10s: we may have come to a tentative agreement w/HR. If someone chooses to work a 4/10 by choice, then receiving eight hours for a holiday is reasonable; if the District forces someone to work a 4/10, then the employee should receive 10-hours of holiday pay. Blanche will meet with Suzanne on 6/24 (and they plan to work on an MOU together).

NEW BUSINESS

- Blanche is in the process of recruiting VP's for FH and DA, as well as a DA Board member. So far, no one has accepted those positions. She'll continue her search.
- Maureen Chenoweth volunteered to be a steward.
 - Shelley moved
 - AI seconded
 - Passed unanimously

ADJOURNMENT

President Blanche Monary adjourned the meeting at 2:30 PM.

NEXT MEETING

Sept. 22, 2011 DA Admin. 109 1pm - Closed Session 1:30pm - Open Session

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_____ Date: _____
Blanche Monary, ACE President,
ACE Board Meeting Chair

_____ Date: _____
Monica Sain
ACE Recorder