

Board Minutes

Date: May 24, 2012
Time: 1:00pm – 2:30pm
Location: FH Carriage House



CALL TO ORDER AND ROLL CALL

President Blanche Monary declared that ***a quorum was present*** and called the meeting to order at 1 PM.

Board Members Present

Bill Baldwin, Al Guzman, Maureen Chenoweth, Art Hand, Lois Jenkins, Keri Kirkpatrick, Patience McHenry, Blanche Monary, Olivia Patlan, Annette Perez, Denise Perez, Phuong Tran

Regrets

Dawn Allshouse, Shelley Schreiber

Guest(s) Present

Bradley Booth, Monica Sain, Shirley Schooler, Patricia Whelan

Closed Session

Nothing to report out.

Public Session

Financials

Treasurer's Report and Approval of Expenditures

March 2012

Business checking	\$12.5K
Transfer account	\$250K
High yield account	\$99.3K
2 CD purchases (combined total):	\$250K

Total:

Net negative cash flow: \$23.9K
Dues and service fees: \$0

Public Comments

There were no public comments.

Committee Reports

Negotiations Report

Negotiations are almost done.

PaRC

Phuong Tran expressed concern that three positions (academic services technician, admissions and records assistant, and counseling technician/specialist) were voted on after they had been approved. Fortunately, these positions are in the placement process. Blanche Monary said that ACE won't object to the creation of these positions, as position-creation is always a good thing. Furthermore, this is generally the shared governance process, which isn't enforceable by ACE.

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There was also a question about vacant positions: why are some of these remaining vacant? Chances are, the District may be planning to eliminate these positions (or the positions may be unfunded), so filling them would not make sense. Also, HR often lacks knowledge of the existence of these positions.

College Council

Nothing to report.

Budget Report

Unfortunately, it appears that the budget is more troubling than previously thought: FHDA will probably not be able to recoup losses in attendance (2% for DA, 9% for FH). This reduces FHDA's budget by another \$4 million.

Old Business

Dues Reduction

Postponed until the August 23 ACE Retreat. It was suggested that alternatives to lowering dues can be considered: For instance, instead of having a permanent reduction, ACE can give the membership a "dues holiday" in which they don't pay dues for one month. After all, the membership must vote each time dues are raised or lowered, so once they are lowered, there's no guarantee that ACE can raise them again if necessary.

Annette Perez will create a tentative budget, and prior to the ACE Retreat, she and Blanche Monary will review it.

New Business

Approval of April 26, 2012 Minutes

The Board did not yet approve the minutes; instead, they suggested the following corrections to the April 26, 2012 minutes:

- ✓ Erase "bills"
- ✓ Change "budged" to "budgeted."
- ✓ Annette Perez will e-mail Monica Sain with corrections to the treasurer's presentation section.

Other News

The ACE lending library is already a hit! Two staff members have checked out the Family and Medical Leave books.

Chancellor Linda Thor, in light of continuing budget cuts, will allow each of the colleges to make their own decisions about where they must cut. This is beneficial, as it will be done with participation from all units. The Committee will be called BROCC and involve 12-15 administrators and two reps from each unit. Shelley Schreiber and Blanche Monary will be serving on this committee.

Position Request Process

Phuong Tran requested clarification about the process the District uses to create new positions. For existing classifications: A manager puts in a requisition; then, he/she creates the position. Then, he/she recruits for the position. Managers only need to request permission from ACE when a new classification is created. During this budget

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crisis, many are asking about this process, as they see certain positions being cut, while others are being created. Shared governance makes this process even more complicated, and ACE has no authority over shared governance. Shared governance has the right to assignment, as well, so ACE cannot control which positions are created.

Bradley Booth's Contract

Annette Perez suggested some changes to the contract, and the Board decided that the matter should be discussed and decided upon at a later date in order to give the Board some more time to decide. Olivia Patlan suggested that there be a timeline for changes, so that there are no more last-minute changes. The Board planned a special session for the following week in order to discuss possible changes (some suggested changes included: allowing ACE up to seven days to pay Bradley Booth after receipt of his invoice and the correction of some typographical errors)

ACE Appointments

Bill Baldwin moved to approve Matt Trospen as VP of De Anza.

Annette Perez seconded the motion.

Olivia Patlan opposed.

The rest of the board approved.

Matt Trospen will perform most duties of the De Anza VP position. However, because the position involves such a large volume work, Javier Rueda, ACE negotiations member, has been assigned the task of attending IBPT meetings. Every two weeks, Javier will give a report to Blanche Monary about what happens in the IBPTs.

Reimbursements

Blanche Monary spent \$20 at East-West Bank for the safety deposit and \$220.91 for Renato's May 24, 2012 good-bye lunch and gift.

Total: \$240.91

Bill Baldwin moved to approve the reimbursement.

Lois Jenkins seconded the motion.

The Board unanimously approved.

The meeting adjourned at 2:30 pm.

Next Meeting

June 28, 2012 FH Carriage House 1pm - Closed Session 1:30pm - Open Session

_____ Date: _____
Blanche Monary, ACE President,
ACE Board Meeting Chair

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_____ Date: _____
Monica Sain
ACE Recorder