

# ACE Board Meeting Minutes

Tuesday May 19, 2009

10:30am – 12:00pm

DA Admin 109

**RECORDER:** Mi Chang

**BOARD MEMBERS PRESENT:** Blanche Monary, Mi Chang, Bradley Creamer, Selda Sigala Aguilar, Olivia Patlan, Alicia Sustaita, Art Hand, Renato Tazon

**GUESTS PRESENT:** Bradley Booth

## **AGENDA TOPICS:**

1. Closed Session of board members.
2. Called to Order: 10:30 A.M.
3. Announcements: None.
4. Public Comment: None.
5. Adoption of the minutes: None.
6. Office and Mailbox Update – Keys to Offices: Olivia Patlan will send an email to Paula Joseph to get the mailboxes changed from SEIU to ACE. She will also request a key to the office for Bradley Booth. Office is located in FOR 6C. There will be a need for four phone trees; one for De Anza, one for Foothill, one for Central Services and another one for all three areas. These phone trees will be accessible by the vice-presidents and chief stewards in each area.
7. Update: Benefits Consultant: Blanche Monary and Bradley Booth are meeting with Anne Paye and the benefits consultant that FA uses to determine if ACE can use the same consultant. There is a concern that there may be a conflict of interest.
8. Constitution Committee Report: Olivia Patlan gave a brief summary on the current status of the ACE Constitution. Articles 1-3 remains largely unchanged. Article 7 will be changed to include 15 members on the Executive Board. Booth recommended changing the first set of board members term to 18 months and the second set of board members terms to 30 months. Monary stated that the ratification of the constitution will be delayed by at least two weeks and therefore the elections.
9. Website: Bradley Creamer is recommending using an outside server to maintain the new ACE website so that we do not have any conflicts with District policies. The cost for an outside server will be negligible. He was asked to meet with the rest of the Technology Team to come with a list of possible vendors for the server as well as a plan for the website to present to the Board.
10. Reminder of Timelines & Elections: General timeline suggested by Blance Monary.
  - May 27th- VP's announce June Site Meeting on June 3 & 4th to go over constitution and answer questions on alerts while Constitution Vote is going on. Chief Stewards should be present.
  - May 28 & 29th- Print envelopes for both Constitution Ratification and Election of Officers
  - June 2,3,4th- Voting on the constitution by the members.
  - June 3 & 4th- Site meetings at each campus addressing questions on constitution changes and alerts.
  - June 4th- Lead Recorder announces General Membership/Nominations Meeting for Elections of Officers
  - June 10th ( Not less than 5 Calendar days)
  - June 10th-13th - Nominations Meeting and 3 days thereafter

- June 15-17th Recorder verifies Nominations
- June 18th & 19th- Print ballots
- June 23, 24th and 25th- Elections of officers
- July 1- Elected officers take office

11. Adjournment.