

Board Minutes

Date: March 22, 2012
Time: 1:00pm – 2:30pm
Location: DA Admin. 109



CALL TO ORDER AND ROLL CALL

President Blanche Monary declared that ***a quorum was present*** and called the meeting to order at 1 PM.

Board Members Present

Bill Baldwin, Art Hand, Lois Jenkins, Patience McHenry, Blanche Monary, Olivia Patlan, Phuong Tran, Renato Tuazon

Regrets

Annette Perez, Denise Perez, Shelley Schreiber

Guest(s) Present

Anthony Booth, Bradley Booth, David Garrido, Patty Jobs, Monica Sain

Closed Session

Nothing to report out.

Public Session

Approval of Minutes

Renato Tuazon moved to approve the Feb. 23, 2012 ACE Board minutes.
Lois Jenkins seconded the motion.
The Board unanimously approved.

Financials

Treasurer's Report and Approval of Expenditures

February 1-29, 2011

Business checking	\$5419.27
Transfer account	\$2248.86
High yield account	\$348.5K

Total: \$356,168.13

Net positive cash flow: \$9.1K
Dues and service fees: \$23.6K
Bills: \$14,585.57

Many believe that the FA instituted the UHC reimbursements rather than ACE. However, ACE financed the UHC investigation, as well as encouraged it.

ACE clarified that the UHC reimbursement amounts equal the amount each person over-paid. The District will not reimburse anyone who overpaid under \$50, due to the hassle.

Financial Report

Phuong Tran filled in for Annette Perez, who was absent.

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Phuong Tran presented the Board with a comparison of various banks' and credit unions' rates for one-year and two-year CDs. All are FDIC-insured for varying amounts between \$250K and \$1 million. Bank of the West appears to be the best deal, providing the most interest.

ACE is will retain \$100,000 for the legal fund, as well as some additional money for savings.

Currently, \$348K is sitting in the bank; ACE will have \$369K in the bank by the end of March 2012.

Renato Tuazon motioned to invest \$250K into CDs: \$100K on 1-year CD and \$150K in 2-year CD.

Bill Baldwin seconded the motion.
The Board unanimously approved.

Olivia Patlan's Release Time

Olivia's position may require back-fill, since she's filling two ACE positions (Board Member and DA Chief Steward) and will need release time. This release time will help Olivia give her supervisor a set schedule.

Renato motioned that the Board approve \$700-\$1000 per month for release time for representation at De Anza, if needed, for Steward and Board Member duties.

Patience McHenry seconded the motion
Olivia Patlan abstained
The Board unanimously approved.

New ACE Central Services VP

Dawn Allshouse has volunteered to take on the position. Olivia Patlan motioned to approve Dawn Allshouse as ACE CS VP.

Bill Baldwin seconded the motion.
The Board unanimously approved.

New, Industrial Printer for ACE Office

The current ACE printer - which is meant for light, home use - is getting overused. ETS suggested that ACE purchase a printer appropriate for heavy office use. Often, Monica Sain must print thousands of pages at a time for ACE's use.

Classified Retreat - May 11, 2012

Annette Perez will table for ACE, and pass out ACE t-shirts and ACE documents.
Possible topic: What rights do classified staff have when work is redistributed after layoffs?

Bradley Booth volunteered to create a one-page handout, which will include whom to contact about various issues.

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CPER Booklets

These booklets, which contain a lot of valuable education about the Ed. Code and worker's rights, should be available to classified staff and administrators. The Board discussed the possibility of purchasing booklets - especially the *Pocket Guide to the Basics of Labor Relations* - for all staff and administrators. Administrators could especially benefit from these pocket guides, as they are not trained in the Ed. Code.

Lois Jenkins motioned to allot \$1000 to the purchase of CPER booklets.

Olivia Patlan seconded the motion.

Phuong Tran opposed the motion.

The remainder of the Board approved.

Blanche Monary suggested we give the CPER layoff booklets to affected workers.

Public Comment

Guest David Garrido suggested ACE give the workshop a positive spin instead of a more confrontational one: the workshop can be about how to make changes work for classified staff, rather than something along the lines of, "How to defend yourself against the District!" After all, the positive workshops are more likely to appeal to everyone, even those who may be leery of unions. He also suggested that ACE have a lending library, containing 2-3 copies of each of the booklets. Monica Sain will purchase the booklets.

Committee Reports

None.

Old Business

None

New Business

Next Meeting

April 26, 2012 FH Carriage House 1pm - Closed Session 1:30pm - Open Session

_____ Date: _____
Blanche Monary, ACE President,
ACE Board Meeting Chair

_____ Date: _____
Monica Sain
ACE Recorder