

## MINUTES

DATE: January 13, 2011

1:00 p.m. – 2:30 p.m.

Seminar Bldg Conference Room, De Anza



### CALL TO ORDER AND ROLL CALL

President Blanche Monary declared *a quorum was present* and called the meeting to order at 1:00 p.m. for the Closed Session and general discussions.

#### **Board Members Present**

Blanche Monary  
Bill Baldwin  
John Bartch  
Mary Clark-Tilman  
Al Guzman  
Art Hand  
Reza Kazempour  
Patience McHenry  
Olivia Patlan  
Annette Perez  
Ray Sarria  
Shelley Schreiber  
Renato Tuazon

#### **Regrets**

None

#### **Guest(s) Present**

Bradley Booth  
Mike Paccioretti

### CLOSED SESSION

#### REPORTING OUT FROM CLOSED SESSION

#### PUBLIC SESSIONS

Shelley started a discussion regarding a concern raised regarding the Career Transfer Center having volunteers working in the Career Transfer Assistant position.

This position was vacated in 2003 assumed by a layoff and the position was then eliminated. The question raised is how much time must pass from the time a position is vacated to when a volunteer may be used.

Blanche stated that some of her students have been filling this position in past years.

Bradley stated positions could only be filled by temporaries while hiring is in process as long as workers are not displaced.

John made a motion that volunteers not be allowed in any eliminated position.  
Reza seconded,  
Board passed unanimously.

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Bradley will investigate by requesting a list from all campuses of all student assistance since June 2010 with areas hired as well as students being hired as of January 2011 and those areas. Bradley will also request a list of all volunteers and areas they are working in.

Annette requested that she be allowed to move the PAC fund to a savings account next month when it reaches \$500.00 to avoid the \$12.00 monthly service fee on the current checking account.

John made the motion

Ray seconded

Motion passed unanimously.

Blanche notified members of Suzanne Pfeiffer's email to all departments that a news conglomerate has requested total compensation numbers on all employees and that this will likely be published in one or more papers but she is not aware of which ones at this time.

Blanche announced that the hiring committee brochures are currently being printed. She notified the board that the recorder has created tracking sheets for hiring committees and requested that everyone be sure to copy either her or the recorder on correspondence for hiring committees so it can be tracked.

John voiced a concern over the lack of updates on the ACE website. His suggestion is that the front page be developed as a static page with just the basic information with links to the other information.

Blanche will speak with Bradley Creamer about getting the site updated and training Monica once she starts.

### APPROVAL OF MINUTES

Approval of Nov 11, 2010 Minutes

Shelley Motioned,

Al Seconded,

Mary & Patience Abstained,

All others approved - motion passed

No Minutes for Dec. 9 meeting - quorum was not present.

### TREASURER'S REPORT AND APPROVAL OF EXPENDITURES

Business Checking - PAC	\$486.00
Business Checking - Business	\$43,084.21
High Yield Checking	\$199,967.61
<b>TOTAL</b>	<b>\$243,537.82</b>

### PUBLIC COMMENT

There were no Public Comments made in today's session.

### COMMITTEE REPORTS

There were no Committee Reports presented at this session.



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**OLD BUSINESS**

**NEW BUSINESS**

**ADJOURNMENT**

As there was no further business to discuss, the meeting adjourned at 2:30 p.m.

**NEXT MEETING**

January 27 Foothill College - Carriage House 1:00 - Closed Session 1:30 - Open Session

\_\_\_\_\_ Date: \_\_\_\_\_  
Blanche Monary, ACE President,  
ACE Board Meeting Chair

\_\_\_\_\_ Date: \_\_\_\_\_  
ACE Lead Recorder