



FOOTHILL-DEANZA BOARD RETREAT

MEETING MINUTES

Meeting Date: 08/29/2013

Meeting Location: Shoreline Lakeside Cafe, Mountain View

Approved: September 9, 2013

Recorded By: Maureen McCarthy

ATTENDANCE

Name	Title	Organization	Present
Blanche Monary	President	ACE	Yes
Art Hand	Chief Steward	ACE	No
Olivia Patlan	Chief Steward	ACE	Yes
Dawn Allshouse	Vice President	ACE	Yes
William Baldwin	Chief Steward	ACE	Yes
Leslye Noone	Vice President	ACE	Yes
Annette Perez	Treasurer	ACE	Yes
Denise Perez	Board Member	ACE	Yes
Shelley Schreiber	Negotiations Chair	ACE	Yes
Matt Trosper	Vice President	ACE	Yes
Brad Booth		Law Office of Brad Booth	Yes
Anthony Booth		Law Office of Brad Booth	Yes
Patti Whelan	Board Member	ACE	Yes
Keri Kirkpatrick	Board Member	ACE	Yes
Al Ruffinelli	Negotiator	ACE	No
David Gillett	Negotiator	ACE	Yes
Paula Joseph	Negotiator	ACE	Yes
Amelia Sanchez	Negotiator	ACE	Yes

MEETING LOCATION

Shoreline Lakeside Café, Mountain View

MEETING START

Meeting Schedule Start: 09:00

Meeting Scribe: Maureen McCarthy

AGENDA

1. Fair Share Fee Training - Bradley Booth

Letter from Blanche Monary to Agency Fee Payers dated August 16, 2013.
"Explanation of agency fee and opportunity to challenge the fees".

California Government Codes: Title 1, Division 4, Chapter 10.7, Article 7, 3546 - Fair share service fee; 3546.3 - Employee member of religious body whose tenets include objections to joining or financially supporting employee organizations; 3546.5 - Records of financial transactions.

Independent Auditor's Report submitted by Amar Dhariwal.

Copy of state of California decision of the public employment relations board - mark Ball v. UPTE, CWA Local 9119.

2. COLA Ratification - Shelley Schreiber and Blanche Monary

Faculty negotiated a 2.07% COLA and ACE wants to ratify before the District Board of Trustees meeting on September 9, 2013.

Motion: Blanche to use MOU to pass the COLA -Shelley Schreiber moved and Dawn Allshouse seconded. All voted yes.

3. Professional Development - Blanche Monary

\$650K is available for faculty, administrators and staff professional development.

4. Reports: John Bartsch resigned as a Board member. Vacancies: Board member for Central Services, one for Foothill and 2 for De Anza; one negotiator for De Anza.

5. New Computer for De Anza Office - Blanche Monary

Motion: Olivia Patlan - purchase a new PC with tower not to exceed \$2k including software, Patti Whelan seconded. All voted yes.

6. Proposed Budget - Annette Perez

Compared last year's budget expenditures to create 2013-2014 budget. Line items were discussed and changes suggested. Motion: Shelley Schreiber moved to increase Nancy Reynolds fee by \$25/month to a total of \$350/month. Patti Whelan seconded. Bill Baldwin and Dawn Allshouse abstained; the rest voted yes. Annette

will make the suggested changes and bring the budget to the next meeting for approval.

7. Constitution Revisions - Blanche Monary

Document needs to be ratified by the membership in October. Board members will review the suggested changes, make other corrections and adopt at the next meeting.

8. Meeting Adjourned at 3:30PM

MEETING NOTES

➤ **Fair Share Fee**

The charge for fee payers is 90% of the 1.05% that is paid by the membership. A discussion was held regarding "chargeable" and "non-chargeable" expenses. Per the Audit, ACE spends 93% of budget on chargeable expenses. The use of dues for political activities was discussed. ACE has its own PAC and loaned \$10k to that PAC; the loan is being paid off monthly. Bradley reaffirmed the fiduciary responsibilities of the Board.

➤ **COLA**

A discussion was held about how we can ratify the COLA before the District Board of Trustees meeting on September 9. Questions: hold an election via email; can there be a vote on two more articles (vacation and personal leave) by September 30? Blanche will advise. The group voted to have Blanche prepare an MOU to pass the COLA.

➤ **New Computer**

The group discussed whether we had to buy a maintenance package for support or whether the college would support the new equipment. The group thought the college would support it. It was estimated that the new PC would cost \$1200. A vote was taken to order the new PC and software.

➤ **Budget**

Suggested changes were:

- add the result of the COLA increase to dues income
- account for December's dues forgiveness
- increase Bradley's monthly fee by 2.07%
- look at adding a general liability policy to the insurance expense
- increase fee to Nancy Reynolds by \$25/month
- increase the Tax Audit expenditures to \$6k to cover hiring a CPA
- add cost of new computer to expenses

Annette will make changes and bring to the next meeting for approval.

➤ **Constitution Revision**

The group reviewed all suggested changes and discussed other changes. Blanche suggested the members review the whole document and suggest any other changes. The document will be adopted at the next meeting.