
ACE BOARD MEETING MINUTES

Meeting Date: 7/10/13

Meeting Location: FH Toyon Room

Recorded by: Monica Sain, ACE Recorder



1 ATTENDANCE

Name	Title	Organization	Present
Blanche Monary	President	ACE	Yes
Leslye Noone	Vice-President, FH	ACE	Yes
Matt Trospen	Vice-President, DA	ACE	Yes
Dawn Allshouse	Vice-President, CS	ACE	No
Shelley Schreiber	Negotiations Chair	ACE	No
Art Hand	Chief Steward, FH	ACE	No
Olivia Patlan	Chief Steward, DA	ACE	Yes
William Baldwin	Chief Steward, CS	ACE	Yes
VACANT	Board Member, CS	ACE	
Denise Perez	Board Member, FH	ACE	Yes
VACANT	Board Member, DA	ACE	
Keri Kirkpatrick	Board Member, DA	ACE	No
Monica Sain	Recorder	ACE	Yes
Annette Perez	Treasurer	ACE	Yes
Bradley Booth	Attorney	Law Office of Bradley Booth	Yes
Maureen Chenoweth	Steward, FH	ACE	Yes

Meeting Start: 13:00

A. **Closed session:** Nothing to report out.

B. **Layoff update:**

ACE is in the process of filing grievances due to violations of the ACE Contract. For instance, while ACE employees are getting laid off, there are still temporary and student workers doing ACE work.

C. **Approval of 6/12/13 minutes**

Vote - The Board approved the minutes with some corrections: Change "encouraging" to "challenging" in the layoff update.

- O. Patlan moved to approve the 6/12/13 minutes with corrections.
- D. Perez seconded the motion.
- The Board unanimously approved.

D. **Financial Report**

As of June 2013

- Checking account balance: \$8.2K
- Savings and investments (including East-West Bank balances): ~\$451.6K
- PAC Savings: \$3.9K
- Net negative cash flow: \$5.2K
- Dues and service fees: none recorded for June
- East-West Investment Account balances (as of June 30, 2013): \$151,409.66 and \$100,726.87

ACE Audit

Amar Dhariwal will work on ACE's fair-share fee audit again this year, pending receipt of ACE accountant Nancy Reynolds's end-of-the-year financial report.

Future ACE Investment

ACE is considering opening another CD, but will wait until the dues funds have stabilized. Given the fact that layoffs will be coming to an end soon, ACE can make this decision soon.

2013-2014 ACE Budget

B. Monary and A. Perez will complete the 2013-2014 draft ACE budget prior to the 8/29/13 ACE Retreat.

E. **Public comments:** None.

F. **Announcements:** B. Monary will be on vacation July 25 - August 5, but will attend the FHDA Board Meeting on August 5.

G. **Committee Reports –**

Negotiations Report

See notes.

College Council

See notes.

PaRC

No news, except the emergency appointment of a psychology professor.

OPC

No reports.

Benefits/JLMBC – Benefits Trust

See notes.

Budget - District, FH, DA

See notes.

SSPBT - No reports.

Other Committees - No reports.

H. **Old Business**

I. **New Business**

There are currently vacancies on the ACE Board:

- Central Services Board Member
- De Anza Board Member
- Two De Anza Negotiators

Vote:

- B. Baldwin moved to appoint John Barch to be the Central Services ACE Board Member.
- O. Patlan seconded to motion.
- The Board unanimously approved.

Vote:

- O. Patlan moved to appoint Patti Whelan to be a De Anza Board Member #1
- M. Trospen seconded the motion.
- The Board unanimously approved.

L. Noone and B. Monary will form the Constitution Committee. B. Monary will also invite K. Kirkpatrick to join the committee. The committee will present its suggestions during the August 29 ACE Retreat.

M. Sain Working out of Class

M. Sain will be working out of class as an Academic Services Technician in the Instruction Office at De Anza from Aug. 12, 2013 - June 30, 2014. During this time, an affected ACE member may provide back-fill for M. Sain's position (ACE Recorder/Admin. II). The affected employee has had her contract cut by 50%, and taking on the 50% Recorder position would give her a full-time schedule. However, the District must agree to this arrangement.

Notes

Negotiations Report

ACE sent a report to the District to negotiate the COLA; the District hasn't yet responded. ACE needs two new De Anza negotiators; one ACE member is considering becoming a negotiator.

College Council - no reports

SSPBT - no reports

Benefits/JLMBC – Benefits Trust

The price of the high-cost PPO has been decreased. Also, the VEBA Trust has hired a new lawyer, and will need to hire an actuary and some other professionals. Progress is being made, albeit slowly.

Budget - District, FH, DA

The budget forecast is looking brighter, but there is a 4% deficit factor, which is significant. And unfortunately, enrollment is still down - this will prevent FHDA from being in a good fiscal position for long time. Senior staff has promised that there will be no more layoffs this year.

Miscellaneous

Professional Development

Maureen Chenoweth reported on the state of professional development for California Community College classified staff: It was optional for a long time, but recently there was discussion of making professional development a five-day, mandatory process. However, recently, the Chancellor of the CCC system decided to cancel this plan. Maureen will further discuss this situation with the Chancellor in order to find out why he made this decision.

Work Distribution, Reclassification, and Working out of Class

There was also discussion of where some of the work has gone after the last round of layoffs. A. Perez expressed concern about how certain duties are being redirected to Gilbane. B. Monary mentioned that redirecting the work to Gilbane is against the ACE Contract, and that ACE can file a grievance.

O. Patlan suggested that ACE hire a classification consultant to give workshops to the membership, since the reclassification process is confusing and inconsistent.

There was also discussion of bargaining the working-out-of-class process to make it more equitable. However, ACE has already tried to bargain the process to be offered by seniority, and the District wouldn't agree to it. But, ACE was able to bargain a one-year limit to working-out-of-class assignments.

Meeting End: 14:30