



ACE Board Meeting Minutes

Meeting Date: 12/13/2017

Location: Foothill Toyon Rm 2020

Recorder: Shawna Santiago

NAME	TITLE	ORGANIZATION	IN ATTENDANCE?
BALDWIN, WILLIAM	VICE PRESIDENT, CS	ACE	YES
BOOTH, ANTHONY	LEGAL	LAW OFFICE OF B. BOOTH	YES
BOOTH, BRADLEY	LEGAL	LAW OFFICE OF B. BOOTH	YES
FLORES, ERIKA	CHIEF STEWARD, DA	ACE	YES
HAND, ART	CHIEF STEWARD, FH	ACE	YES
KIRKPATRICK, KERI	BOARD MEMBER, DA	ACE	YES
MANGIAMELI, CHRISTINE	BOARD MEMBER, FH	ACE	YES
MONSELL, CATHLEEN	CHAIR NEGOTIATIONS	ACE	YES
OLSEN, SCOTT	BOARD MEMBER, CS	ACE	YES
PEREZ, ANNETTE	TREASURER	ACE	YES
PEREZ, DENISE	VICE PRESIDENT, FH	ACE	YES
RODARTE, IRMA	CHIEF STEWARD, CS	ACE	YES
SANTIAGO, SHAWNA	RECORDER, FH	ACE	YES
SMITH, CYNTHIA	BOARD MEMBER, DA	ACE	YES
TROSPER, MATT	VICE PRESIDENT, DA	ACE	NO
WHITE, CHRIS	PRESIDENT	ACE	YES

GUESTS: Chris Chavez, Precious Gerardo



Meeting Start: 1:30pm

A. **Motion:** Approval of 11-08-17 minutes

Moved: D. Perez

Second: Mangiameli

Motion Approved: A. Perez abstained. Approved with the following amendments to section H.

- 1st bullet “*VEBA*”
- 4th bullet “*Equity committee will meet next on Dec 14th.*”
- Add 5th bullet “*Baldwin & Trosper have heard Pat Hyland comment about the hiring manager suggesting to the ACE VP who should be the ACE representative on a hiring committee. White will clarify with Pat Hyland that ACE representatives are assigned at the discretion of the ACE VPs.*”

B. **Financial Report:** Presenter A. Perez & White

Cetera through East West Bank as of 11/30/2017

Cetera (East West) CD Total: \$259,446.84

Wells Fargo Accounts as of 10/11/2016

Checking Account Balance: \$33,129.64

Business Market Savings (PAC Fund): \$7,973.10

Business High Yield Account: \$392,701.44

Wells Fargo Accounts Total: \$693,251.02

- Transferred \$23K to cover expenses due to Dec dues forgiveness.
- With interest rates increasing will look at investing in other banks.

C. **New Business:** Presenter White

- PAC Loan Forgiveness Dec 2017
 - Recommendation that we forgive the remaining \$2,100 debt in the PAC fund.

Motion: Approve forgiveness of remaining \$2,100 balance in PAC fund

Moved: Mangiameli

Second: D. Perez

Motion Approved: Olsen & Rodarte abstained



- Recommendation ACE's Sponsorship
 - Motion:** Spend \$1500 on lanyards for professional development days
 - Moved:** Mangiameli
 - Second:** D. Perez
 - Motion Approved:** Unanimously

D. **President's Announcements:**

- **ACE reps on hiring committee.**
 - ACE VP's appoint ACE reps on all hiring committees at their discretion.
 - Second interviews for classified positions have thus far only required EO rep and Hiring manager. ACE rep should also be present for all second interviews.
 - Need to notify ACE reps that they should be present at second interviews.

- **Anthony and White attended the conference on higher education.**
 - Was disappointed with the experience. Primarily focused on faculty. The one area discussed affecting classified staff – classifications – is currently being addressed through our classification study.
 - Made suggestions for improvement.

- **Classification study**
 - Should have draft classifications by the end of January.
 - Updated timeline of finishing by June 2017.
 - Consultants suggested some agencies to use for the compensations part of the study but still needs to be reviewed by the JLMCC and negotiated.

E. **Committee Reports:**

- **District Budget:** Presenter White
 - District must cut \$10Mil. to cover structural deficit.
 - District has one-time funds to get us thru the next two years but cuts must be made.
 - Foothill is maintaining or up a little in FTES.
 - De Anza took a major drop in FTES and is still on a downward slide
 - De Anza will be adding more online sections, considering block scheduling, contacting students that applied but didn't attend and looking into enhancing dual enrollment.



- **Negotiations Update:** Presenter Monsell
 - Have not met
 - Will put together a negotiations team after the 1st of the year.
- **JMBL:** Presenter White
 - Reviewed last year's actions and expenditures
- **VEBA:** Presenter Mangiameli
 - No report
- **PARC:** Presenter D. Perez
 - Discussion took place on where to cut costs.
- **DDEAC/HRAC/Equity, PBTs** Presenters: Olsen/Baldwin
 - Will meet next Dec 14th

F. **Closed Session:**

Report out from closed session: Nothing to report out

Meeting Adjourned: 2:25