



ACE BOARD MEETING MINUTES

Meeting Date: 06/08/2016

Location: Foothill Altos Room 2019

Recorder: Shawna Aced

NAME	TITLE	ORGANIZATION	IN ATTENDANCE?
ACED, SHAWNA	RECORDER, FH	ACE	YES
SIGALA-AGUILAR, GRISELDA	BOARD MEMBER, DA	ACE	YES
BALDWIN, WILLIAM	VICE PRESIDENT, CS	ACE	YES
BARTCH, JOHN	BOARD MEMBER, CS	ACE	YES
BOOTH, ANTHONY	LEGAL	LAW OFFICE OF B. BOOTH	YES
BOOTH, BRADLEY	LEGAL	LAW OFFICE OF B. BOOTH	YES
DUBEAU, CHRIS	CHAIR NEGOTIATIONS	ACE	YES
KIRKPATRICK, KERI	BOARD MEMBER, DA	ACE	YES
HAND, ART	CHIEF STEWARD, FH	ACE	YES
JOSEPH, PAULA	CHIEF STEWARD, DA	ACE	YES
MANGIAMELI, CHRISTINE	BOARD MEMBER, FH	ACE	YES
PEREZ, ANNETTE	TREASURER	ACE	YES
PEREZ, DENISE	VICE PRESIDENT, FH	ACE	YES
RODARTE, IRMA	CHIEF STEWARD, CS	ACE	YES
TROSPER, MATT	VICE PRESIDENT, DA	ACE	YES
WHITE, CHRIS	PRESIDENT	ACE	YES



Meeting Start: 1:10 pm

A. Closed session:

**Closed Session Began at 1:10pm
Closed Session Ended at 1:31pm**

B. Report out from closed session: Board was apprised that the unfair labor practice suit was withdrawn.

C. Motion: Approval of 05-11-16 minutes

Moved: Bill

Second: Art

Motion Approved unanimously with the following amendments:

- **Financial Report:** Replace 'hirer' to 'higher'
- **President's Announcements:** Replace 'preform' to 'perform'.
- **Committee Reports:**
HRC, EQUITY, PBT's:
Remove 'PBT's'
Remove Irma Rodarte as a presenter.
Bullet 6 Replace "EO rep" with "Equity Office"

D. Financial Report: Presenter Annette Perez

- A 3rd party that cannot withdraw funds is required on account. Shawna Aced will be added as 3rd party.
- Chris White and Annette Perez will meet to develop the budget
- Will Hire a fair share audit company. Funds have been put aside for this.
- Stipends will now be sent via electronic check.

Wells Fargo Accounts as of 06/08/ 2016

Checking account balance:	\$24,429.28
Business Market Savings (PAC Fund):	\$6,109.99
Business High Yield Account:	\$314,931.09
Wells Fargo Accounts Total:	\$345,470.36

Cetera through East West Bank as of 6/17/2016:

CD # 1:	\$54,977.45
CD # 2:	\$200,414.00
Money Market	\$891.50
Cetera (East West) CD Totals:	\$256,282.95

E. Public comments: None



F. **Old Business 1.**

Travel & Conference Funds One-Time Use For District-wide Classified Staff Professional Development Online Program.

- Item from Feb: Figure out a way to use the TC funds to offset the cost of an online training tool.
- We typically spend about half of our TC funds. (8K) Per year.
- Academic impressions online subscription based tool that cost 8K per year. Student services oriented, but would be available district wide.
- Will count towards PGA.
- Proposed that we try this for a year and track use and success.
- Suggestions to cover cost: Funds come out of professional development/ share the cost with other bargaining units/ district to cover the cost.
- There is a need to reorganize how the conference money is delved out. \$1500 isn't enough to really be useful. Rather than using the carryover for other items, we should consider increasing the limit of the travel fund payout.
- A survey would be a good way to find out why members are not currently taking advantage of TC funds.

Old Business 2.

New Employee Orientation

- HR will notify ACE when a new employee is onboarding. ACE will be afforded 10 minutes of presentation time during the new employee orientation process. This will be the temporary process until HR gets an official process is put in place.

G. **New Business 1.**

District Opening Day Workshop Sept 22 16:

- Leo brought to the table that we offer a joint collective workshop on opening day.
- Staff development and ACE would work collaboratively to develop the workshop.
- White will email the board as this develops.

New Business 2.

ACE Executive Board Retreat Aug. 25 2016

- Save the date sent out.
- Need suggestions for location and content.



H. **President's Announcements:**

Nothing to report

I. **Committee Reports:**

- **Negotiations Report:** Presenter Chris Dubeau
JMBL starts June 9 for 2017/18. As long as district cost remains under 9% we're good. If it runs over 9% we will need to go back to negotiations
- **VEBA – Benefits Trust:** Presenter Christine Mangiameli
Will meet next on June 9. Will hear the MOU Medicare part B
- **College Council:** Presenter Matt Trospen
Nothing to report.
- **PARC:** Presenter Denise Perez
Nothing to report.

Budget – District, FH DA: Presenter Chris White

- End of this fiscal year June 30 2016, district will have a about a \$1 million deficit.
- Will enrollment down by \$1.2 million and covering the cost of this year's negotiation. The District is looking at a \$4-5 million budget deficit for 2017-18
- Our large stability fund will manage us for a while, however those funds will deplete quickly.
- There is potential for the new Sunnyvale center to generate ftes to help offset the deficit.
- District may consider running a new bond.

Other Committees:

HRAC/DDEAC: Presenter William Baldwin

- Of the 17-person committee only 3 were in attendance at the last meeting.
- No concrete goals have been set.
- Deadline to get something to the state by June 30 to receive funds.
- Committee will meet again next month.

PBT's: Presenter Kari Kirkpatrick: Nothing to report



Other Items:

- Website has been moved to the new server and is functioning as expected.
- Discussion of implementing a merit system to help move staff up on the pay scale as skills enhance.
- Automatic increases will not work well with our current budgeting system and bumping rights.
- Merit system may be a violation of the Ed code.
- Classification study may help to figure out a way to work in a Merit system
- The company we choose for the study should have the knowledge and experience needed to work in a merit/ladder type system into the study.

The Meeting Adjourned at 2:22 pm