



ACE BOARD MEETING MINUTES

Meeting Date: 05/11/2016

Location: De Anza College, DA ADMIN109 Conference Room

Recorder: Shawna Aced

NAME	TITLE	ORGANIZATION	IN ATTENDANCE?
ACED, SHAWNA	RECORDER, FH	ACE	YES
SIGALA-AGUILAR, GRISELDA	BOARD MEMBER, DA	ACE	YES
BALDWIN, WILLIAM	VICE PRESIDENT, CS	ACE	YES
BARTCH, JOHN	BOARD MEMBER, CS	ACE	YES
BOOTH, ANTHONY	LEGAL	LAW OFFICE OF B. BOOTH	YES
BOOTH, BRADLEY	LEGAL	LAW OFFICE OF B. BOOTH	YES
DUBEAU, CHRIS	CHAIR NEGOTIATIONS	ACE	YES
KIRKPATRICK, KERI	BOARD MEMBER, DA	ACE	YES
HAND, ART	CHIEF STEWARD, FH	ACE	YES
JOSEPH, PAULA	CHIEF STEWARD, DA	ACE	YES
MANGIAMELI, CHRISTINE	BOARD MEMBER, FH	ACE	YES
PEREZ, ANNETTE	TREASURER	ACE	NO
PEREZ, DENISE	VICE PRESIDENT, FH	ACE	YES
RODARTE, IRMA	CHIEF STEWARD, CS	ACE	YES
TROSPER, MATT	VICE PRESIDENT, DA	ACE	YES
WHITE, CHRIS	PRESIDENT	ACE	YES



Meeting Start: 1:00 pm

A. **Closed session:**

**Closed Session Began at 1:00pm
Closed Session Ended at 1:30pm**

B. **Report out from closed session:** Nothing to report

C. **Motion:** Approval of 04-13-16 minutes

Moved: John Barch

Second: Griselda Sigala-Aguilar

Motion passed unanimously.

D. **Financial Report:** Presenter Chris White

Rolled money into higher yielding CD's. Total of \$255,623.13 now deposited into 24 month CD's.

Updated will be presented next meeting by Annette Perez

As of 04/13/2016

- Checking account balance: \$22,968.32
- Business Market Savings (PAC Fund): \$6037.69
- Business High Yield Account: \$ 314,565.55
- East-West Investment Account balances:
CD # 1: \$101,771.88 CD # 2: \$153,862.09
- Total of: \$599,205.53

E. **Public comments:** None

F. **Old Business**

B.Booth 2016 COLA

Booth's contract states that his COLA increases coincide with ACE COLA increases. With the recently negotiated ACE COLA increase, Booth's COLA increases as well. Booth has agreed to an increase of \$250 starting Oct 1 2016



G. **New Business 1.**

Web Server Replacement:

In response to web failure and unsatisfactory customer service, there is a need to purchase a more stable web server. Cost will be \$175 per month for a more secure server with a company that provides better support services. New server will have enhanced software and security features, as well as better customer service and technical support.

Motion: John Bartch

Second: Christine Mangiameli

Motion passed unanimously.

New Business 2.

Donations of gift cards

ACE to donate 10 \$10 Pete's Coffee gift cards for the 2016 FHDA Classified Professional Development Day being held on May 13.

Motion: William Baldwin

Second: Matt Trosper

Motion passed unanimously

H. **Executive Board Decisions by Email:**

The ACE Executive Board approved to suspend the ACE Constitution, Article 10.7, which requires elections be held open from 4-days, to two (2) days for the current 2015-16 Ratification Vote due to a technical malfunction with the ACE online voting system, and a need to run a paper ballot without impacting pending retirements. Added to public records

I. **President's Announcements:**

Currently submitting names of companies to perform classification study. Don't have many companies to choose from, but will continue to move forward.

J. **Committee Reports:**

- **Negotiations Report:** Presenter Chris Dubeau
JLMBC will meet in June. Reopener starts in the fall. No increase to employee health benefit cost unless district cost increases over 9%.
- **VEBA – Benefits Trust:** Presenter Christine Mangiameli
Will meet again in June. We completed the final versions of the MOU, the trust and the benefit plan documents. Awaiting final actuary report with the influx of the 800K from the district, so we can determine a monthly benefit.



- **College Council:** Presenter Matt Trosper
Talked about accreditation and different groups writing. Discussed the possibility of revising the district mission statement.
- **PARC:** Presenter Denise Perez
Discussed College master plan. Talked about a possible study on moving department locations. Reviewed program application for an ADT in public health.
- **Budget – District, FH DA:** Presenter Chris White
District presented a plan on how to fund new boardroom. Funds will come from measure C. The facility maintenance account will be utilized to cover any overages. Flint center goes offline in Summer Session

Other Committees:

HRAC, Equity: Presenter William Baldwin

- Last met on April 28. Continue to work on getting EO plan completed. A completed EO plan potentially brings in 45K in state funding.
- Pat Hyland met with state civil rights reps to talk about equity in HR. There was a question as to how our district identifies disadvantaged groups.
- There is a need for a systematic approach to the EO plan.
- Bill solicited direction from board on what the classified want in equity and hiring committees?
- To ensure fair hiring practices the EO and ACE reps should be assigned from outside the hiring department.
- Each member of a hiring committee should have a copy of the regulations and procedures. It is suggested that the Equity Office choose the committee members rather than the hiring manager.

New employee orientation:

- HR is still trying to figure out how to implement new employee orientation. There is concern that this process, which is contractually mandated, is taking too long. Chris White will follow up with HR on their progress.

The Meeting Adjourned at 2:19 pm