



Date: June 2, 2016
To: ACE Executive Board
From: Chris White, President ACE
RE: One-Time Use of Travel & Conference Funds for District Wide
Classified Staff Professional Development Online Training Program

Background

Every year the District allocates \$40,000 between DA, CS & FH to cover travel and conference expenses for the members of ACE. On average, **only half of the annual allocation** is spent, with a lack of relevant conference opportunities and difficulty getting away due to workload or personal issues as the top reasons members don't take advantage of these funds. The remaining funds that are not used are carried forward to the next year, adding to the total dollar amount available to our members for travel and conference. Currently, ACE has an additional \$50,000 in funds from this carry forward over the years.

Request

The Staff Development Office at De Anza has requested a one-year subscription, using travel and conference carry-forward funds, for the online professional development tool, **Academic Impressions** (<http://www.academicimpressions.com/>), which provides training in covering topics such as student services, finance, leadership and more. This service would be available to classified professionals across the District.

Benefits

- Trainings count towards professional growth.
- Covers a variety of topics relevant to the work the majority of our members perform.
- It is accessible. Training when and where our members need it.
- Allows ACE to make a data-driven decision to continue with the service or not.

Cost

The cost would be \$8,000 a year and ACE would negotiate with the District on the terms of this funding, including, if any, ongoing options.