



ACE BOARD MEETING MINUTES

Meeting Date: 10/25/2012

Meeting Location: FH Carriage House

Recorded by: Monica Sain, ACE Recorder

1 ATTENDANCE

Name	Title	Organization	Present
Blanche Monary	President	ACE	Yes
Phuong Tran	Vice-President, FH	ACE	Yes
Matt Trosper	Vice-President, DA	ACE	Yes
Shelley Schreiber	Negotiations Chair	ACE	Yes
Art Hand	Chief Steward, FH	ACE	Yes
Olivia Patlan	Chief Steward, DA	ACE	Yes
William Baldwin	Chief Steward, CS	ACE	Yes
Patience McHenry	Board Member, CS	ACE	Yes
Denise Perez	Board Member, FH	ACE	Yes
Lois Jenkins	Board Member, DA	ACE	Yes
Monica Sain	Recorder	ACE	Yes
Annette Perez	Treasurer	ACE	No
Bradley Booth	Attorney	Law Office of Bradley Booth	Yes
Patty Jobs	Guest	De Anza College (ACE member)	Yes

2 MEETING LOCATION

Building: Carriage House, Foothill College

3 MEETING START

Meeting Schedule Start: 13:00

Meeting Actual Start: 14:30

Meeting Scribe: Monica Sain

4 AGENDA

- **Closed Session** – nothing to report out
- **Layoff Update:**
 - ACE and the District have agreed to save as many positions as possible for the placement process.
 - Now may be a good time to create a side letter in order to put the placement process in place.
 - According to the Ed Code, the District needs to notify affected workers 60 days ahead of their being laid off.
- **Minutes from 8/23/12 ACE Retreat** – Approved with no objections.
- **Budget** –
 - P. Tran asked why dues revenue is so much lower this month. B. Monary said sometimes corrections are made, and she will look into this further.

- Jonathan Youngberg is currently working on ACE's taxes.
- **Vote** – ACE will hold its election (for VP of FH, Treasurer, DA Board Member #2, DA Chief Steward, CS Chief Steward, CS Board Member) **11/27/12-11/30/12**.
 - **Motion:** S. Schreiber
 - **2nd:** M. Trosper
 - Unanimous approval by the Board
- **Vote** – Reimbursement to Bradley Booth: \$70 for 8/23/12 ACE Board Retreat printing expenses.
 - **Motion:** A. Hand
 - **2nd:** S. Schreiber
 - Unanimous approval by the Board
- **Vote** – Approval of ACE payment of 50% of the cost (\$2500 is ACE's share) of the Classification Committee software.
 - **Motion:** B. Baldwin
 - **2nd:** S. Schreiber
 - Unanimous approval by the Board
- **Vote** – Printer-fax dilemma: FH ACE office needs a new scanner, copier, and fax machine.
 - M. Trosper offered to donate his scanner/fax machine to ACE.
- **Vote** – 2013 ACE election dates: 11/19/13 – 11/22/13
 - **Motion:** D. Perez
 - **2nd:** B. Baldwin
 - Unanimous approval by the Board
- **Vote** – ACE will create a calendar as a gift to ACE Membership, not to exceed \$1000
 - **Motion:** S. Schreiber
 - **2nd:** D. Perez
 - Unanimous approval by the Board

5 MEETING END

- Meeting End: 14:30

Meeting Notes

- **Negotiations Report** – Nothing to report; negotiations are done.
- **College Council Report**
 - Upcoming election and possible cuts to FHDA staff.
 - 50% law: this law dictates that at least 50% of college finances be spent on instruction. In order to follow this law, staff may be cut due to budget problems.
 - Discussed mission statement and accreditation

- Enrollment for FHDA down by 6%
- Discussion of the FHDA Board and position cuts:
 - B. Monary: the District cannot send position cuts through the FHDA Board without notifying ACE.
 - L. Jenkins: The District is not sending position cuts through the FHDA Board just yet; they're sharing which cuts may happen.
 - B. Monary: We're down 6% in enrollment, and we are still operating at a \$5 million structural deficit. If Prop. 30 does not pass, \$6 million more (for a total of almost \$12 million) will be cut. This prediction is for the worst-case scenario.

- **PaRC Report**

- Judy Miner presented the worst-case budget scenario – a \$3.2 million deficit for Foothill.
- \$811,000 in classified cuts possible by March 2013 (equivalent to eight positions) if the tax package doesn't pass. January 2013: The District will make decisions about which positions to cut.
- Two counselors will retire, and Foothill, in order to save money, has decided against filling the positions.

Some Board members expressed concern that the District has failed to inform FHDA students about how the cuts will affect service for them. However, it is understandable that it is hard for the District to address this issue, as the full impact of cuts will be unknown until well after the election.

- **JLMBC Report**

- There was discussion of a trust, which helps post-1997 retirees over 65 pay their healthcare premiums through the Medicare.
- The trust is going to require liability insurance, a Board, lawyers, and investors/accountants. This will absolve the District of liability while still keeping employees covered.
- Public comment:
 - A guest asked whether or not an employee is still covered by health insurance as a pre-1997 retiree after 20 years of service. She had heard a rumor that retiring from the District without retiring from PERS causes a person to become ineligible for health insurance. The discussion branched out into clarification of health insurance coverage for retirees: When one retires from the District, and leaves PERS employment permanently, the person must also retire from PERS within 120 days of separation. Those who leave FHDA, but decide to work for another PERS-covered employer, will be covered under several options offered by the District, but they shall pay the same as actives.

- **Layoff Update:**

There was discussion about the elimination of the "all ACE" notifications of open positions. The Board discussed the demerits of this situation: advertising the

positions outside of the District right away instead of keeping them internal for a period of time may lessen the chance that affected workers will continue working for FHDA.

- **Classification Committee:**

The cost would include software, and helps assist with classification decisions by making them more objective. It helps simplify the decision-making process, making it fairer. In response to the question of whether it is fair that some have been reclassified (or not) through the old system, it was decided that the new committee will discuss this in more detail.

- **ACE Calendar**

ACE will offer the calendar as a holiday gift. S. Schreiber will design it, and M. Sain will continue to edit and add events, as needed. M. Sain will also obtain releases from L. Jenkins, so that we have permission to use photos.