

# ACE Board Meeting Minutes

Tuesday, July 28, 2009

1:30pm – 2:30pm

Don Bautista

**RECORDER:** Mi Chang

**BOARD MEMBERS PRESENT:** Blanche Monary, Mi Chang, Bradley Creamer, Renato Tazon, Bill Baldwin, Al Guevara, Al Guzman, Patienc McHenry, John Barch, Shelly Schreiber

**GUESTS PRESENT:** Olivia Patlan, Silvia Bichler, Bradley Booth

## **AGENDA TOPICS:**

1. Closed Session of board members from 1:00pm – 1:30pm.
2. Called to Order: 1:30 P.M.
3. Adoption of the minutes: None. Bradley Booth will send all the recorders the standard format for minutes.
4. Announcements: Blanche Monary stated that there will be a District budget meeting next Tuesday at Foothill College.
5. Public Comment: Olivia Patlan asked when the financial statements for ACE would be available. Blanche Monary stated she could send out a general one via the Treasurer. Once an Accountant is hired, standard financial statements would be available for general membership. Renato Tazon suggested they be made available via the website for easy access.
6. Web site Update: Shelly Schreiber stated that the server is up and running on Verio. She and Bradley Creamer would like a prioritized list of items to place on the web site. There was a general consensus to get at least the minutes, constitution, contract and list contacts of the board and the negotiations team. Other functionalities would include: calendar, survey capabilities, forums, standard email formats to the FHDA Board of Trustees, standard email formats to the State Chancellors Office, FAQ section, generic emails (i.e. [negotiations@ace.org](mailto:negotiations@ace.org), ...), suggestions for improvement/feedback section, ACE Union 101, feature articles on employees, pictures and a section that is password protected for board members. Shelly Schreiber and Bradley Creamer will coordinate the development and send out to board members for viewing before sending out to general membership.
7. Logo Update: Blanche Monary stated that there have been 3 submissions so far.
8. Board Training Date & Next Meeting, Site Meetings: Bradley Booth will provide board training. The training involves understanding of board responsibilities, the laws, policies and background information. The training will take 2-3 hours. **Motion to have the training on an upcoming Thursday from 2-5 PM – (M/S/C—Tazon/Baldwin) – APPROVED.** Blanche Monary asked if the board should just skip next weeks meeting, have one of the vice-presidents run the meeting or just meet every other week. John Barch, Renato Tazon and Al Guzman all suggested that meeting every other week would be appropriate. **Motion to meet every other week – (M/S/C—Guevara/Tazon) – APPROVED.**
9. Service Fee Notice: Bradley Booth stated that the union must provide a method of diverting their fee to a nonreligious organization or allow them to pick from 3 nonreligious options. **Motion to approve United Way Girl Scouts and the FHDA Foundation as the three possible options for members to divert the dues rather than the union – (M/S/C—Guevara/Barch). APPROVED.**
10. Adjournment.