

MINUTES

DATE: February 24, 2011

1:00 p.m. – 2:30 p.m.

Seminar Bldg Conference Room, De Anza



CALL TO ORDER AND ROLL CALL

President Blanche Monary declared a *quorum was present* and called the meeting to order at 1:00 p.m. for the Closed Session and general discussions.

Board Members Present

Blanche Monary, Bill Baldwin, Mary Clark-Tillman, Al Guzman, Reza Kazempour, Patience McHenry, Olivia Patlan, Monica Sain, Shelley Schreiber, Renato Tuazon

Regrets

John Bartch, Art Hand, Annette Perez, Ray Sarria

Guest(s) Present

Bradley Booth

CLOSED SESSION

NOTHING TO REPORT OUT FROM CLOSED SESSION

APPROVAL OF MINUTES

No minutes for Dec. 9 meeting - quorum was not present.

No minutes for Dec. 24

TREASURER'S REPORT AND APPROVAL OF EXPENDITURES

Blanche filled in for Annette Perez

Due to layoffs of classified hourly workers, some regular classified staff, and retirements, dues collection has declined. There have been no large expenditures, just ongoing bills and small expenditures for furniture.

Olivia expressed concern about access to printed finances. She suggested we have the monthly reports at each meeting. She said we owe this to our board. Blanche agreed and noted that they usually are included with the attachments, but because Blanche sent the agenda, she did not have them for this meeting. Annette's financial reports are on the ACE website. Monica will email these as attachments, along with the agenda for each month's meeting.

| | |
|------------------------------|------------------------------|
| Business Checking - PAC | \$ 0 (closed as of March 15) |
| Business Checking - Business | \$23,100 |
| Savings | \$244,400 |
| TOTAL | \$267,500 |

PUBLIC COMMENT

There were no Public Comments made in today's session.

COMMITTEE REPORTS

College Council Update

Blanche provided an update about the College Council: Reza was not able to attend on 2/24 due to his having had jury duty the previous week. Olivia volunteered to attend in his place.

Blanche also updated the group on the issue: she and Monica sent an email to members of the College Council, including the agenda items and paperwork. We are not sure why this was not settled last year, but we are going through the process again as requested.

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Mary had a discussion with Christina re this issue, and it turns out that she doesn't have voting rights as an ACE member (just under the Classified Senate). Their concern appears to be that if ACE becomes a member on the IBPT, then FA will also want voting rights.

We'd like ACE to be added in addition to the Senate, but if only three classified allowed, we'd like to be an additional classified representative on the College Council. Olivia will attend to this task, as she serves on the Student Services Budget and Planning Team.

1099s were sent out. Its was a rushed and complicated task, but Blanche and Monica were able to get the correct information out to both the contractors and the IRS.

NEW BUSINESS

Reported by Blanche:

We're having steward meetings once per month on Wednesdays. Contract Review meetings also happen monthly.

Committee work and resulting overtime: The departments were trying to charge HR for this time; HR was not keen on this arrangement, and decided that because classified staff receive PDLs, this made up for overtime pay. Blanche and George Robles from the Teamsters met with HR to resolve this issue, and they are now clear that overtime will be paid for this work, but only if managers authorize it ahead of time. Other members expressed concern that this was even an issue.

Business cards are going to be ready soon.

Elections for negotiators need to be held by March in order for us to have negotiators in office in time. There are six positions opening (three for DA, two for FH, and one for CS). Board members spent time creating an election timeline and discussing ways in which to attract new negotiators. Many classified employees are fearful of taking on this position, as there's a fear of blacklisting.

Other business

Olivia made a motion to have negotiator nominations March 1-17 and elections March 22-24, and Renato second. The board passed the motion.

Blanche reported that hiring committee brochures need to be redone, since Miriam Lamb says that the wording needs to be changed to reflect fairness in hiring. Miriam objected to the order/priority list on the back of the brochure, and said it gave the impression that we were favoring some more than others in the hiring process. Monica will electronically send Shelley the brochure, so she can re-do it.

There was discussion about how available the lawyer should be to classified staff.

There was an extensive discussion regarding the availability of the lawyer, and it was agreed that he will not be available to respond to specific legal questions, but it would be helpful for him to be more visible to the members.

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Reza motioned:

that the lawyer attend alternating site meetings between De Anza and Foothill (De Anza one month and Foothill the next), that ACE advertise his attendance at the site meeting and that ACE provide lunch for its members. The motion passed 7-2.

ADJOURNMENT

As there was no further business to discuss, the meeting adjourned at 2:45 p.m.

NEXT MEETING

March 24 Foothill College Carriage House 1:00 - Closed Session 1:30 - Open Session

_____ Date: _____
Blanche Monary, ACE President,
ACE Board Meeting Chair

_____ Date: _____
Monica Sain
ACE Recorder