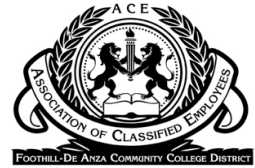


ACE BOARD MEETING MINUTES

February 10, 2010

3:00 p.m. – 4:45 p.m.

SCS Conference Room, De Anza College



CALL TO ORDER AND ROLL CALL

President Blanche Monary declared a quorum was present and called the meeting to order at 3:05 p.m. in the SCS Conference Room of De Anza College, 21250 Stevens Creek Blvd., Cupertino, CA 95014.

Board Members Present

Blanche Monary, Maureen Chenoweth, Bradley Creamer, Al Guevara, John Bartch, Renato Tuazon, Bill Baldwin, Annette Perez

Regrets

Ray Sarria, Bradley Booth, Dennis Shannakian, Patience McHenry, Shelley Schreiber

Guest(s) Present

Wendy Bilanski, Selda Sigala-Aguilar, Lillian Zamora, Patricia Whelan, Shirley Schooler, Olivia Patlan, Teri Gerard, Carmen Pereida, Laura Bell, Becca Levin, Tracy Chung-Tabangcura

CLOSED SESSION

President Monary convened the Closed Session of the meeting at 3:05 p.m. for the Board to discuss updates on the Layoff Notifications and the reporting of membership grievances to the Board.

RECONVENE PUBLIC SESSIONS

President Monary reconvened the Public Session at 3:30 p.m.

REPORTING OUT FROM CLOSED SESSION

President Monary informed those present that there was nothing to report out from the Closed Session.

APPROVAL OF MINUTES

The approval of the Board Minutes from January 26, 2010 tabled to the next Board Meeting. Amendments noted to the Board Minutes from January 12, 2010 and a motion carried to approve the Minutes as amended.

M/S/C: Bill Baldwin / Renato Tuazon

Board Vote: Unanimous

Action(s): Minutes of January 12, 2010 meeting approved.

TREASURER'S REPORT AND APPROVAL OF EXPENDITURES

Financial Reports

Annette Perez reviewed the latest Treasurer's Report.

Ms. Perez informed the Board the Nancy Reynolds (Accountant) suggested that the ACE Executive Board might wish to move the Savings Account balance to a higher yielding instrument as the current .5% annual interest rate is quite low. Sarah Seyedin will

ACE BOARD MEETING MINUTES

February 10, 2010

3:00 p.m. – 4:45 p.m.

SCS Conference Room, De Anza College



offer suggestions to Ms. Reynolds on better savings options. President Monary suggested designating the current balance as the “Legal Fund”. No objections were voiced to additional monies being moved to an account with a higher yield.

Action(s): Matter tabled to the next Board Meeting for further discussion.

Expenditure(s)

Ms. Perez asked the Board whether they wish to obtain a Safety Deposit Box at the Bank for ACE documents warranting strict security.

M/S/C: John Bartch / Maureen Chenoweth

Board Vote: Unanimous

Action(s): Ms. Perez authorized to rent a Safety Deposit Box.

Ms. Perez then asked the Board whether they wish to impose a limit on the ACE credit card as a security measure. She suggested the card be limited to daily transaction limit of \$3,000.00.

M/S/C: Annette Perez / Al Guevara

Board Vote: Unanimous

Action(s): Ms. Perez authorized to set the limit on the ACE credit card per her suggestion.

President Monary then asked the Board to approve \$3,000.00 for the purchase of ACE T-shirts.

M/S/C: Renato Tuazon / John Bartch

Board Vote: Unanimous

Action(s): The Board authorized the \$3,000.00 purchase of ACE T-shirts.

PUBLIC COMMENT

The Board was presented with a number of questions:

Q.1: *What items in the Treasurer’s Report are being depreciated?*

A.1: Two (2) items are being depreciated: the printer and the computer in the ACE Office. These items are the only capital assets owned by ACE.

Q.2: *Can you explain the two line items regarding payment for “secretarial services”?*

A.2: One (1) item indicated the month’s total payment to the Temporary Agency where the other indicated the total invoice amount.

Q.3: *When will the ACE Web Site be updated in a timelier manner?*

A.3: Arrangements are being made to train the Lead Recorder on updating the website. Once training is complete, work will begin on the web site.

Q.4: *Has the President’s release time has come out of the Budget yet?*

A.4: The matter still being negotiated.

Q.5: *Will there would be a cap on the number of hours per week?*

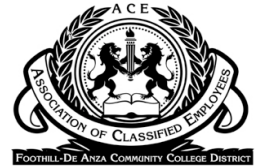
A.5: It would be an average of 3 hours per week. It was noted that when negotiations with the District begin, the number of hours per week would no doubt fluctuate.

ACE BOARD MEETING MINUTES

February 10, 2010

3:00 p.m. – 4:45 p.m.

SCS Conference Room, De Anza College



- Q.6:** *Was an email sent out regarding the “bumping list” was intended for those who will bump or those to be bumped?*
- A.6:** It was intended for both, however, those to be bumped were notified first out of sensitivity to their predicament. Those Classified who can bump into another position are to be advised as to their options within two weeks.
- Q.7:** *Can an employee who bumps into another position do so prior to the June 30 date?*
- A.7:** No. It can only be done in the situation where the position is regarded as “vacant”.
- Q.8:** *Is the bumping process now politicized? The process seems to be so unfair.*
- A.8:** No. Contact your Chief Stewards for correct information regarding the process or rumor you have heard.
- Q.9:** *Can notification occur in “neutral locations” and have EAP be present during or after the meeting for the employee?*
- A.9:** EAP was to have been in touch with the employee.
- Q.10:** *Will further negotiations with the District change the layoff scenario?*
- A.10:** The option of pay cuts was taken off the table in last year’s negotiations by the District and other units such as FA would not discuss categoricals or pay cuts. Reference was made to the email from President Monary indicating that FA would not take a cut in pay if \$3M remains in the “Stabilization Fund”. However, FA will apparently step up to the plate if no monies are forthcoming from Sacramento.
- The Meeting was advised, “Where Will the Work Go?” forms were sent to employees and managers being affected by the layoff. Once completed, forms will be presented to the Board of Trustees at their next meeting. Members were urged to be detailed and concrete when filling out the forms. It is important to provide comprehensive information detailing the negative impact these layoffs will have on the student body and colleges.
- Q.11:** *Why did ACE not inform the membership of the notification schedule?*
- A.11:** Chief Stewards were not told of the schedule until the day the meetings were to take place. It was also noted that President Monary had yet to receive a list of the employees being impacted as of this date.

Mary Kay Englen from the Transition Team announced that the appropriate parties would be provided tools for and seminars on workload evaluations. This information will be distributed at the Senate Meeting and sent to Management.

COMMITTEE REPORTS

Topic tabled to next Board Meeting due to lack of time.

OLD BUSINESS

Topic tabled to next Board Meeting due to lack of time.

NEW BUSINESS

Topic tabled to next Board Meeting due to lack of time.

ACE BOARD MEETING MINUTES

February 10, 2010

3:00 p.m. – 4:45 p.m.

SCS Conference Room, De Anza College



ADJOURNMENT

There being no further business to come before the meeting, the meeting adjourned at 4:45 p.m.

NEXT MEETING

The next ACE Board Meeting will take place on Wednesday, February 24, 2010 in the ISC Conference Room at Foothill College.

Wendy Bilanski,
Lead Recorder, ACE Board

Date: _____

Blanche Monary, ACE President
Chair, ACE Board

Date: _____