January 26, 2010 2:30 p.m. – 4:00 p.m. ISC Conference Room, Foothill College



CALL TO ORDER AND ROLL CALL

President Blanche Monary declared a quorum was present and called the meeting to order at 2:30 p.m. in the ISC Conference Room of Foothill College, 12345 El Monte Road, Los Altos Hills, CA 94022.

Board Members Present

Blanche Monary, Maureen Chenoweth, Bradley Creamer, Patience McHenry, John Bartch, Bill Baldwin, Annette Perez, Shelley Schreiber

Regrets

Al Guevara, Ray Sarria, Renato Tuazon, Bradley Creamer, Dennis Shannakian,

Guest(s) Present

Bradley Booth, Wendy Bilanski, David Garrido

CLOSED SESSION

President Monary convened the Closed Session of the meeting at 2:30 p.m. for the Board to discuss updates on the Layoff Notifications and the reporting of membership grievances to the Board.

RECONVENE PUBLIC SESSIONS

President Monary reconvened the Public Session at 3:00 p.m.

REPORTING OUT FROM CLOSED SESSION

President Monary informed those present that there was nothing to report out from the Closed Session.

APPROVAL OF MINUTES

The approval of the Board Minutes from January 12, 2010 will be rolled over to the next Board Meeting.

TREASURER'S REPORT AND APPROVAL OF EXPENDITURES

Financial Reports

Due to the number of reports from the Treasurer and Accountant, more time was required to review the documentation.

Approval of the Treasurer's Report and questions on the financial documentation to be rolled over until next Board Meeting.

Expenditure(s)

The Benefits Consultant will be paid hourly.

M/S/C: Bill Baldwin/ Ray Sarria

Abstention: N/A

Board Vote: Unanimous

Action(s): The Board voted in favor of payment to Benefits Consultant on an hourly basis.

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PUBLIC COMMENT

There were no Public Comments offered at this meeting.

COMMITTEE REPORTS

Report on Benefits Committee Meetings

President Monary informed the Board that these meetings will now take place once a month as most of the work has been completed.

Maureen Chenoweth discussed how the District was hoping to create an organization based on the LA model comprising of membership from all units plus management to make recommendations on Benefits. LA model apparently has proved very successful.

Benefits would still be part of the contract negotiations however, this type of organization would facilitate the decision-making.

OLD BUSINESS

Committee Appointments

At the present time, the following ACE Board Members will be participating in the following meetings:

Shelley Schreiber; FH PaRC

Maureen Chenoweth: FH Campus Budget and Classified Senate

Ray Sarria: Classified Senate & HRAC

Patience McHenry: Wellness Committee& Retirement Vendors
Dennis Shannakian: DA Student Services, DA Campus Budget, ETAC

Bradley Creamer: DA Instructional & Finance and Educational Resources

Al Guevara: College Council and Classified Senate

Blanche Monary: District Budget, Benefits Committee, Chancellor's Meeting,

Board of Trustees

Further information for the Foothill College meetings and ACE attendees will be forthcoming.

A discussion ensued regarding the letter that Bradley Booth sent to Kim Chief Elk regarding voting rights in the PBT and SIP Committees. The Ed Code states that if there is a MOU and ACE agrees to the process, it is negotiable. If there is no MOU, then it is not. The crux of the matter is who gets to appoint who is on the Committees and consequently to whom these attendees report back.

Consequently, it is in ACE's best interest if they nominate their own representatives.

David Garrido added that the votes would be strictly advisory in nature. Maureen Chenoweth voiced the belief that without voting rights, it lessens ACE's standing on these Committees.

M/S/C: Maureen Chenoweth / Bill Baldwin

Abstention: N/A

Board Vote: Unanimous

Action(s): The Board voted in favor of ACE having voting rights on the Committees.

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ACE Calendar

The ACE Calendar is currently being updated by the Lead Recorder with all meetings attended by the Board and Membership. President Monary requested the Board consider changing its meeting schedule to Wednesdays at 3 p.m. on the second and fourth weeks of each month to avoid conflicts with other meetings. A discussion ensued on other possible timeslots, however, a decision was made that the Board Meetings will be rescheduled as President Monary suggested.

It was asked if the Board still intends to go to one meeting per month. President Monary replied that at this time, it would be wise to meet twice a month.

ACE Campaign

President Monary updated the Board on the results of the first Campaign Task Force Meeting. ACE T-shirts would be ordered in both black and ACE blue colors. A "Black Thursday" is to be organized when everyone will wear their black t-shirts. Campaign Slogans Cards were suggested by Christine Mangiameli for the Membership to wear like name cards/badges.

Meetings will be scheduled with members from the Student Union and Academic Senate to update them on the campaign's purpose. The students will be asked to speak to their favorite faculty member to urge them to support a cross college cut.

As the Campaign specifics firm, a plan will be presented to the Board for approval.

Release Time

President Monary advised the Board that her Manager, Dan Dishno, approved the 20 hours release time. However the Board will need to approve the payment of these hours.

M/S/C: Maureen Chenoweth / John Bartch

Abstention: N/A

Board Vote: Unanimous

Action(s): Board voted in favor of paying whatever necessary for the President to attend

to Union duties.

NEW BUSINESS

Layoff Numbers

President Monary outlined the current thinking from the District regarding Classified Layoffs:

Escrow 1:

Year	Number of Staff	Layoff Date	<u>Notes</u>
08-09	18	June 30, 2010	Notified
09-10	4 Foothill Staff members	June 30, 2010	
	14 De Anza Staff members		
	36 Classified Hourly Staff members		Part Time (Readiness Lab)

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Escrow 2:

09-10 3 Foothill Faculty June 30, 2011

14 De Anza Staff members4 Central Services Staff members

The list of names will not be available until next week.

Lead Recorder Function

President Monary requested the Board approve 20 extra hours a month for the Lead Recorder. With initial set up of the ACE Office, training time, and increased duty list, it was found that 80 hours per month (20 hours/week) was not sufficient to accomplish tasks and complete projects. A rough draft of the duties assigned thus far was reviewed by the Board. It was agreed to revisit the hours required for the function at year end.

M/S/C: Patience McHenry/Maureen Chenoweth

Abstention: N/A

Board Vote: Unanimous

Action(s): The Board voted in favor of granting the Lead Recorder 20 extra hours per

month if and when required to fulfill the job function.

ADJOURNMENT

There being no further business to come before the meeting, the meeting was adjourned at 4:00 p.m.

NEXT MEETING

The next ACE Board Meeting will take place on Wednesday, February 10, 2010 in the SCS Conference Room at De Anza College at 4:00 p.m.

Wendy Bilanski, Lead Recorder, ACE Board	Date:	
Blanche Monary, ACE President Chair, ACE Board	Date:	

Minutes: ACE Board Meeting Tuesday, January 26, 2010