

## ACE BOARD MEETING MINUTES

January 12, 2010

1:00 p.m. – 2:30 p.m.

SCS Conference Room, Foothill College



### CALL TO ORDER AND ROLL CALL

President Blanche Monary declared a quorum was present and called the meeting to order at 2:30 p.m. in the SCS Conference Room of De Anza College, 21250 Stevens Creek Blvd., Cupertino, CA 95014.

#### Board Members Present

Blanche Monary, Al Guevara, Maureen Chenoweth, Bradley Creamer, Patience McHenry, John Bartch, Renato Tuazon, Art Hand, Bill Baldwin, Dennis Shannakian

#### Regrets

Annette Perez, Ray Sarria, Shelley Schreiber

#### Guest(s) Present

Olivia Patlan, Bradley Booth, Wendy Bilanski

### CLOSED SESSION

President Monary convened the Closed Session of the meeting at 2:30 p.m. for the Board to discuss the reporting of membership grievances to the Board.

### RECONVENE PUBLIC SESSIONS

President Monary reconvened the Public Session at 3:00 p.m.

### REPORTING OUT FROM CLOSED SESSION

President Monary reported that the Board agreed to accept the District's explanation and actions with respect to the Retention Award matter.

President Monary also suggested that the Article in question be rewritten for clarification on the Retention Award.

### APPROVAL OF MINUTES

The Board Minutes from December 8, 2009 were reviewed. John Bartch pointed out corrections to be made to the minutes.

M/S/C:	Renato Tuazon / Dennis Shannakian
Abstention:	N/A
Board Vote:	Unanimous
Action(s):	Approved the minutes of December 8, 2009 Board Meeting as corrected.

### TREASURER'S REPORT AND APPROVAL OF EXPENDITURES

December Financials will be available for review and approval on the January 26<sup>th</sup> Board Meeting at Foothill College.

Action(s): Recorder to include December documents for January 26<sup>th</sup> Board Meeting.

President Monary explained the actions taken by herself and the Treasurer due to hard IRS deadlines and penalties. Accountants and Consultant were hired on behalf of ACE.

M/S/C:	Bradley Booth/Renato Tuazon
Abstention:	N/A
Board Vote:	Unanimous
Action(s):	Vote approving actions taken by President and Treasurer on Board behalf.

## ACE BOARD MEETING MINUTES

January 12, 2010

1:00 p.m. – 2:30 p.m.

SCS Conference Room, Foothill College



### COMMITTEE REPORTS

No reports to the Board for discussion at this time. President Monary discussed the need for ACE Board participation on the BPT committee meetings. She would like to meet with the Vice Presidents regarding these committees and list Board members to them.

Action(s): President Monary and Vice President Guevara to meet to discuss ACE Board attendance at various PBT committee meetings.

### PUBLIC COMMENT

Olivia Patlan brought up the suggestion that the Board address the issue of changes the District appears to be implementing with respect to the Division Administrative Assistants Job Descriptions. A discussion involving Ms. Patlan, Ms. McHenry, President Monary, Chief Steward Tuazon and Chief Negotiator Booth took place regarding research required on whether more compensation for the additional workload assigned to an individual be in order or a workload distribution review. It was also mentioned that the administrators may be hesitant to take such District Actions to the next level for fear of retribution.

Unfortunately the Chief Stewards do not have the bandwidth with the imminent layoff notifications.

It was also suggested that the Article 15 in question may need attention from the Negotiations Team as it is poorly written.

Chief Negotiator Booth researched the Ed Code and found that additional compensation for additional assignments is indicated in 88002 of the Code and will take this up with District if required.

Patience McHenry posed a question regarding “comp time” specifically when a manager calls upon a staff member to be “on call” for weekend work (e.g., on various projects such as Banner). Chief Negotiator Booth clarified that Management cannot request this after a worker has clocked out for the day. If a worker does not respond to the request after they have clocked out there cannot be a discipline imposed on the worker. On the other hand, if a staff member does respond and agrees to come into work over a weekend, they are to be paid a minimum of 4 hours regardless of however long they worked.

### OLD BUSINESS

#### List of Committees/Assign

The discussion reverted back to the PBT Committee Meetings that ACE does not attend. Ms. Patlan reminded the Board to collaborate with the Senate to obtain membership on these meetings. President Monary agreed and added that unfortunately issues have surrounded PBT participation of both Senate and ACE representatives. Ms. McHenry called for meeting to be scheduled in order to solve the membership situation.

Action(s): A meeting is to be scheduled with executives from all three (3) Senates, CSEA and Teamsters Unions with ACE President and Vice Presidents to discuss the matter.

**ACE BOARD MEETING MINUTES**

January 12, 2010

1:00 p.m. – 2:30 p.m.

SCS Conference Room, Foothill College



**NEW BUSINESS**

2010 Campaign

President Monary initiated regarding the ACE campaign be organized. This action is prompted by the draconian decision to dramatically reduce the number of Classified Employees when it is only 40% of the District’s Budget. It was noted that classified staff reduction will severely impact the ability to assist the student population. A discussion ensued regarding the need for equitable cuts that do not necessarily involve layoffs or whether the District values their Classified Employees.

Chief Steward Tuazon reminded the Board that notifications will be going out within the month to the ACE members affected. The Chief Stewards will be meeting with those members. De Anza Board Member Dennis Shannakian informed the Board that Student Services has yet come up with a list yet.

Another discussion ensued regarding an outreach to the student population is needed. It appears that the Students do not differentiate between Staff and Faculty when attending meetings. At the recent Town Hall, for example, the Student Representatives appeared to think they were addressing Faculty when actually the majority of attendees were Staff.

Action(s): President Monary, Foothill Board Members McHenry and Chenoweth will schedule a meeting to plan the campaign. Others may be invited as needed.

New ACE Newsletter

President Monary requested feedback on the template for the new ACE newsletter, The ACE Report.

**PRESIDENT’S REPORT**

President Monary reported that the agreement will be posted online by the District and CDs will be made available within the month.

**ADJOURNMENT**

There being no further business to come before the meeting, it was moved that the meeting be adjourned at 4:00 p.m.

**NEXT MEETING**

The next ACE Board Meeting will take place on Tuesday, January 26, 2010 at 3:00 p.m. in the ISC Conference Room at Foothill College.

\_\_\_\_\_  
Wendy Bilanski,  
Recorder (T), ACE Board

Date: \_\_\_\_\_

\_\_\_\_\_  
Blanche Monary, ACE President  
Chair, ACE Board

Date: \_\_\_\_\_