
ACE BOARD MEETING MINUTES

Meeting Date: 1/22/14

Meeting Location: FH Carriage House

Recorded by: Monica Sain, ACE Recorder



1 ATTENDANCE

Name	Title	Organization	Present
Blanche Monary	President	ACE	No
Olivia Patlan	Interim President and DA Chief Steward	ACE	Yes
Denise Perez	Vice-President, FH	ACE	Yes
Matt Trosper	Vice-President, DA	ACE	Yes
VACANT	Vice-President, CS	ACE	
VACANT	Negotiations Chair	ACE	
Art Hand	Chief Steward, FH	ACE	No
William Baldwin	Chief Steward, CS	ACE	Yes
VACANT	Board Member, CS	ACE	
Arthur Levine	Board Member, FH	ACE	No
Patti Whelan	Board Member, DA	ACE	Yes
Keri Kirkpatrick	Board Member, DA	ACE	Yes
Monica Sain	Recorder	ACE	Yes
Annette Perez	Treasurer	ACE	Yes
Bradley Booth	Attorney	Law Office of Bradley Booth	Yes
Maureen Chenoweth	Steward, FH	ACE	Yes

Meeting Start: 13:00

A. Closed session:

Report out:

There were two items reported out of closed session; they were added to the agenda as new business.

B. Layoff update: None.

C. Approval of 11/13/13 ACE Board minutes –

Vote:

B. Baldwin moved to approve the 11/13/13 minutes with the following corrections: Silvia Bichler's name is misspelled. Also, re-word the paragraph about Olivia Patlan's nomination.

P. Whelan seconded the motion.

The Board unanimously approved.

D. Financial Report

As of December 2013

- Net Negative Cash Flow of ~<\$0.1K> for December on Dues and Service fees of ~\$0.4K.
- Checking account balance is ~\$5.2K.
- As of the end of December 2013, ACE has ~453.5 K in savings and investments.
- The PAC Income Statement and Balance Sheet for December are attached. PAC currently has a balance in the savings account of \$4,330.49.

Interest Rates for ACE Savings Account

Perez is researching interest rates for ACE's savings account. She will report her findings at the next ACE Board Meeting.

Liability Insurance

The Board is exploring whether or not it needs to secure general liability insurance.

Taxes

A. Perez is reviewing the tax penalty issue. The penalty is not ACE's fault; it was a CPA error. In the meantime, the CPA suggested ACE pay the penalties for now, and then be reimbursed by the CPA later.

E. **Public comments:** None.

F. **Announcements:** None.

G. **Committee Reports** – M. Trospen gave a short IBPT report, during which he presented the Board with a document about potential faculty hiring at De Anza.

H. **Old Business** - None

I. **New Business**

Added to the ACE agenda:

ACE Location

ACE is still looking for a new location. So far, the District has offered ACE a small office (shared with Classified Senate) at Foothill; however, given the number of files ACE has, a larger space is preferable.

Professional Development Seminar

Discussion of whether ACE should pay for half the cost of lunch for attendees. There will be approximately 58 attendees (\$12.89 per person).

Vote:

M. Trospen moved to pay for lunches for ACE attendees and split the cost for late registrants, not to exceed \$350.

A. Perez seconded the motion.

The Board unanimously approved.

Vote:

D. Perez moved to approve payment for the outstanding PERS bill on behalf of an ACE member under the following conditions: There must be a written, signed agreement with the indicating that ACE will be repaid by the Kaiser reimbursement; ACE's payment to PERS is not to exceed the Kaiser reimbursement.

P. Whelan seconded the motion.

The Board unanimously approved.

Vote:

B. Baldwin moved to approval ACE to spend up to \$5000 for medical testimony for a hearing for an ACE member.

M. Trospen seconded the motion.

The Board unanimously approved.

Workforce Optimas Award

The District was presented with an Optimas Award for the Joint Labor Management Benefits Council (JLMBC). For serving on the council, ACE representatives and Bradley Booth received special appreciation.

Meeting End: 14:42



1/22/14 BOARD MEETING NOTES

1. There was discussion about whether ACE should pay the cost of hiring a Kaiser doctor for an employee who is on a 10-day suspension and scheduled for a skelly hearing. It could cost between \$250-\$3000 (possibly more), depending on how long and/or how often Bradley Booth would need to meet with the doctor.

The District has asked ACE to pay a \$14,000 PERS bill for a former employee who cannot afford the cost. Kaiser would then reimburse ACE the \$14,000. Bradley Booth said that ACE can agree to make this Kaiser payment on behalf of the employee if the employee agrees to make up the difference.

While the Board agreed that it would be morally right to pay the bill, there are some issues to consider:

- ACE is covering the bill because the District has opted out of doing so – shouldn't the District be paying this bill?
- If ACE covers this bill, will ACE be expected to do so when similar issues come up again with other former employees? Should ACE start a compassion committee to deal with these issues?
- ACE has a fiduciary responsibility to spend money appropriately, as it is dues money. For that reason, before making a decision, ACE needs more information: Will Kaiser reimburse ACE directly? Is this the correct use of dues money?

2. ACE Board members discussed the following possibility regarding office space:

- There is a modular building by Plant Services, but senior staff has informed ACE that it's not available.
- ACE may be able to store some items in the barn (per Bernata Slater's suggestion).
- O. Patlan may have found a temporary storage space – Paula Joseph needs to know how long "temporary" will be. She will also meet with Kevin McElroy regarding possible storage at Plant Services.
- Perhaps ACE could purchase a portable – the cost is approximately \$103,000. ACE would need to request space from Foothill President Judy Miner.
- Where ACE moves permanently depends on what happens with construction at FHDA. There are limited spaces at both campuses, especially since new faculty are being hired. Also, there will be many changes being made:
 - Due to financial constraints, the Onizuka building will only have two floors instead of three, so the ETS employees who were going to be housed on the third floor will need to be put elsewhere.
 - The District is still deciding if there will be a new ETS building.